

Holy Cross College (Autonomous)

Affiliated to Manonmaniam Sundaranar University
Accredited with 'A++' Grade (CGPA- 3.53) by NAAC (V Cycle)
Nagercoil - 629004, Tamil Nadu, India.
E-mail: iqac@holycrossngl.edu.in
Website: www.holycrossngl.edu.in



ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2024-2025

List of Experts

1. Dr. R. Azhagu Raj
Assistant Professor (Senior Scale) & Director of IQAC,
St. Xavier's College (Autonomous),
Palayanakottai. - 627 002
2. Dr. Binu T V
Assistant Professor of Botany & Director of IQAC,
St. Joseph's College (Autonomous),
Irinjalakuda, Thrissur, Kerala. - 680121
3. Prof. G. Balasubramania Raja
Professor and Head
Department of Communication
Manonmaniam Sundaranar University
Tirunelveli - 627012
4. Dr. S. Godwin Wesley
Emeritus Professor
Department of Zoology
Scott Christian College (Autonomous)
Nagercoil - 629003

Report of the Academic & Administrative Audit 2024-2025

An Academic Audit is an integral part of quality assurance in the Higher Education Institutions to track academic excellence. Internal Quality Assurance Cell of Holy Cross College (Autonomous), Nagercoil aims to monitor and evaluate the quality of Academic and Administrative system. The Academic Audit strives to promote continuous and consistent quality improvement of different academic programmes.

On 17th December 2024 experts from high proficiency institutions evaluated the performances and activities of various departments and centres of the college. The Academic Audit mainly focuses to review the Curriculum, Teaching Learning and Evaluation process, Administration, Library and Sports, to augment quality improvement in various aspects. The experts' suggestions and recommendations for elevation and progress on the same facilitate the advancement of the institution. The report of their observations, recommendations and the action taken is presented.

Academic Audit aims:

- To review and update Curriculum, Teaching Learning and Evaluation
- Research facilities and publications of the departments
- Available learning resources and physical facilities
- Remedial, Mentoring, Bridge Courses, Capability Enhancement programmes
- Best Practices and future plans of the departments

CONTENT

- Institution Data
- List of Experts
- Audit Report
 - i) Departments
 - ii) Examination Wing
 - iii) Administrative Office
 - iv) Library

INSTITUTION DATA

Basic Information	
Name of the Institution	HOLY CROSS COLLEGE (AUTONOMOUS), NAGERCOIL.
Name of the Head of the institution	Dr. Sr. Sahayaselvi
Designation	Principal
Does the institution function from its own campus?	Yes
Phone No. of the Principal	04652-261473
Alternate phone No.	8903838548
Mobile No. (Principal)	8903838548
Registered e-mail ID (Principal)	holycrossngc@yahoo.com , principal@holycrossngledu.in
Address	Holy Cross College (Autonomous), Roch Nagar, Kurusady
City/Town	Nagercoil
State/UT	Tamil Nadu
Pin Code	629004
Institutional status	
Date of establishment, prior to the grant of (Autonomy)	02-08-1965
Date of grant of 'Autonomy' to the College by UGC	20-05-2007
Establishment date	19-06-2007
Type of Institution	Women
Location	Semi-Urban
Campus Area in Acres	20
By Shift	Regular
Financial Status	Grants-in aid
Name of the IQAC Co-Ordinator/Director	Dr. X. Venci Candida
Phone No.	04652-298705

Mobile No:	9047888558				
e-Mail	iqac@holycrossnsl.edu.in				
University in which the college is affiliated					
	Manonmaniam Sundaranar University, Tirunelveli, Tamil Nadu				
Recognized Minority Institution					
Whether it is a recognized minority institution	Yes				
Religious	Christian				
Recognition Details					
Date of Recognition by UGC or any Other National Agency					
Under Section	Date				
2f of UGC	01-01-1968				
12B of UGC	01-01-1968				
Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 5	A++	3.53	2025	30/01/2025	29/01/2030
Cycle 4	A+	3.35	2019	09/08/2019	08/08/2024
Cycle 3	A	3.34	2013	20/05/2013	08/08/2019
Cycle 2	B++	-	2005	20/05/2005	19/05/2010
Cycle 1	4 Star	-	1999	01/02/1999	31/01/2004

Programmes Offered

Programme Code	Programme Name	Aided	Self-Financed
UG			
HUM	B.Sc. Mathematics	✓	✓
HUP	B.Sc. Physics	✓	
HUC	B.Sc. Chemistry	✓	
HUB	B.Sc. Botany	✓	
HUZ	B.Sc. Zoology	✓	
HUS	B.Sc. Computer Science		✓
HUE	B.A. English	✓	✓
EMC	B.A. English Literature with Media Communication		✓

HUT	B.A. Tamil		✓
HUH	B.A. History	✓	
HUF	B.A. Economics	✓	
HUA	B.Com. Commerce	✓	
HUA	B.Com. Commerce - I		✓
HUA ₂	B.Com. Commerce - II		✓
COR	B.Com. Corporate Secretaryship		✓
HUD	B.Sc. Costume Design and Fashion		✓
AID	B.Sc. Artificial Intelligence and Data Science		
PG			
HPM	M.Sc. Mathematics	✓	✓
HPP	M.Sc. Physics		✓
HPC	M.Sc. Chemistry		✓
HPB	M.Sc. Botany		✓
HPZ	M.Sc. Zoology	✓	
HPS	M.Sc. Computer Science		✓
HPE	M.A. English	✓	✓
HPH	M.A. History		✓
HPF	M.A. Economics		✓
HPA	M.Com. Commerce		✓
HPW	MSW		✓
Ph.D.			
	Ph.D. Zoology	✓	
	Ph.D. Botany	✓	
	Ph.D. English	✓	
	Ph.D. Physics	✓	
	Ph.D. Chemistry	✓	
	Ph. D. Commerce	✓	
	Ph. D. Economics	✓	
	Ph.D. History	✓	
	Ph.D. Mathematics	✓	

SLOC (Strength, Limitations, Opportunity and Challenges) Analysis

Strength

- Global recognition and NAAC-accredited excellence
- Outcome-Based Education (OBE) framework across UG & PG.
- Quality education with an emphasis on academic excellence.
- Flexible and innovative curriculum design and assessment with NEP integration.
- Highly qualified, dedicated, and approachable faculty.
- Faculty development through FDPs, research incentives, and international exposure.
- Accessible, student-friendly, and supportive staff
- Green and eco-friendly campus.
- Smart classrooms, ICT-enabled learning, Wi-Fi campus.
- Well-equipped laboratories including solar-powered labs and libraries.
- Noise-free, clean, and disciplined environment.
- Modern amenities: auditorium, gym, creche, and good water supply.
- Strong student welfare support: scholarships, medical support, counselling.
- Free food for needy students.
- Placement opportunities, internship programs, and campus drives
- PTA and active alumni associations.
- Cultural events (Creative Spark Club, Fine Arts Week, etc.).
- Clubs, committees, extension and outreach activities.
- Leadership training, service learning, yoga, sports, certificate and Value- Added courses.
- Support for entrepreneurship, startups, and innovation via incubation centers.
- Digital campus, automated admin systems, and e-content development.
- Crossian Research Forum, ICT teaching seminars, and Swayam course integration.
- Adequate transport and hostel facilities.
- Good canteen and recreational spaces.
- Strong research-oriented curriculum with Field exposure and immediate feedback response ..
- Competitions, seminars, and workshops for skill building.
- Emphasis on competitive exam readiness.
- Skill-building through apiculture, sericulture, food preservation workshops.
- Strong collaborations and MoUs
- Seminars, modern syllabus (AI, Python, etc.)
- Innovative teaching and mentoring strategies.
- Disciplined and academically committed environment.
- One-on-one bilingual mentoring and effective pedagogy.
- Active seminars and cultural collaborations.
- Strong academic-industry relationships.
- Infrastructure and support for extracurricular activities.
- Focus on women empowerment and extracurricular development.

Limitations

- Need for wider coverage of college bus routes.
- Scope for more interdisciplinary, industry-linked, and globally benchmarked programs.
- Some value-added courses could be more relevant and structured.
- Scholarships for self-financing students could be strengthened.
- Shorter study breaks and holiday time
- Limited industrial visits, field trips, and real-world exposure.
- Alumnae engagement can be further strengthened.
- Online classes remain challenging for some students.
- Greater integration of computational/modern tools with theory.
- Limited funding for departmental activities, competitions and events.
- Admissions declining in select programmes.
- Classroom and lab furniture needs upgrading.
- Scope for more structured sports/recreational periods.
- Timings and Saturday classes not preferred by some students.
- Need for proprietary software, robotics kits, and advanced tech tools.

Opportunities

- Opportunities for higher studies, competitive exam preparation, and academic growth.
- Availability of certificate and value-added courses (MOOCs, FDPs, coding-based VAPs, soft skills).
- Hosting and participating in national/international conferences, seminars, and workshops.
- Access to digital learning platforms (LMS, Google Classroom, flipped classrooms, ICT tools).
- Enhanced research initiatives: grants, seed funding, patents, and publications.
- Scope for interdisciplinary courses, academic collaboration, and MoUs with industries/foreign universities.
- Campus drives, job melas, and placement opportunities across departments.
- Internship programs across industries for hands-on exposure, street plays, folk arts, and community engagement.
- Entrepreneurship and innovation initiatives (startups, incubation centres, exhibitions, bazaars).
- Strong industry tie-ups enhancing Guest lectures, association-led activities, job-readiness and practical learning.
- Alumni mentoring and networking for placement, curriculum design, and internships.
- Co-curricular and extracurricular opportunities: cultural events, sports, clubs, and committees.
- Leadership and communication-focused training, competitions, and talent showcases.
- Sustainability and green initiatives (eco-campus, Zero Shadow Day, sales day).
- Career-oriented programs (NET/SET/TNPSC/government exam coaching).
- Career paths in data science, analytics, AI, teaching, and multilingual careers.
- Research projects, summer fellowships (INSA, IASc), model-making, and exhibitions.
- Patent filing initiatives and student-led seminars.
- Industrial visits, field-oriented programs, and intra-departmental quizzes.
- Skill-based certificate programs (Aari work, tailoring, bonsai, food preservation, ICT-based tools).
- Digital content, literature, and media-based career opportunities.

- Book/article publishing, creative writing, and communication-focused activities.
- Fashion shows, textile industry tie-ups, export market focus, and NIFT admissions.
- Global job opportunities and growing recognition of graduates in international markets

Challenges

- Adapting to NEP 2020, OBE framework, and rapid technological shifts.
- Balancing traditional teaching with modern, tech-enabled pedagogy.
- Inconsistent MOOC course completion across departments.
- Managing exam pressure and aligning semester schedules with student needs.
- Recruiting and retaining quality faculty and diverse student profiles.
- Low admission rates in certain departments.
- Limited placement opportunities in specific streams.
- Preparing students for government/competitive exams and non-traditional career paths.
- Supporting Tamil-medium and first-generation students with English proficiency and academic writing.
- Enhancing communication skills across disciplines.
- Balancing curricular, co-curricular, and extracurricular activities without overloading students.
- Financial constraints limiting departmental activities, scholarships, and access to advanced tools.
- Limited government bus access and scholarship support.
- Managing teaching, research, and administrative workloads for faculty.
- Difficulty in securing competitive grants and industry funding.
- Limited global immersion, international exhibitions, and trade fair exposure.
- Regional language/job market preferences limiting career mobility.
- Fast-changing curricula requiring continuous updates and faculty upskilling.
- Students and parents need greater awareness of emerging career fields (e.g., AI, Data Science).

Name of the Department : **Mathematics**
Year of inception : **1966**
Number of Faculty members : **11**

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	37
			PG	38
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	-
			PG	-
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	17
			PG	-
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	8
			PG	7
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	12
			PG	33
6.	No. of Courses focusing on Employability	2024-2025	UG	20
			PG	21
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	5
			PG	4
8.	No. of Courses focusing on Skill Development	2024-2025	UG	37
			PG	38
9.	No. of New courses	2024-2025	UG	8
			PG	18
10.	Percentage of Revision	2024-2025	UG	70%
			PG	73%
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	-
			PG	-
12.	No. of Value-Added Courses	2024-2025	UG	2
			PG	2
13.	No. of MOOCs	2024-2025	UG	1
			PG	3

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	UG-48, PG-25
2.	No. of students admitted	UG- 36, PG-24
3.	Programmes given for Slow Learners	One to one tutoring, Teaching with models, Remedial Coaching, Peer Teaching, Counselling, Work Sheet, one to one tutoring, Slip Test.
4.	Programmes given for Advanced Learners	Group Discussion, Seminar, Paper Presentation, Poster Presentation, Puzzle Solving on Department Notice Board, Teaching to slow learners,

5.	Student-Centric Methods	1. Participative Learning Methods Case Studies, Role Plays, Group Discussions, Simulations, Problem-Based Learning, Debates, Brainstorming Sessions, Workshops, Collaborative Projects, Peer Teaching, Interactive Seminars, Think-Pair-Share, Field Visits/Tour, Action Learning. 2. Experiential Learning Methods Project-Based Learning, Internships, Field Trips/Educational Tour, Service Learning, Role-Playing Exercises, Simulations and Games, Workshops and Labs, Outdoor Education, Research-Based Learning, Creative Arts-Based Activities, Prototyping and Design Thinking, Community Engagement Projects, Real-World Problem Solving. 3. Problem-Solving Methods Trial and Error Method, Heuristic Method, Analytical Method, Brainstorming, Design Thinking, Root Cause Analysis, Lateral Thinking, Systems Thinking, Collaborative Problem Solving, Mind Mapping, Algorithmic Approach, Decision Tree Analysis. 4. Assessment Methods Formative Assessment, Summative Assessment, Diagnostic Assessment, Performance-Based Assessment, Portfolio Assessment, Self-Assessment, Peer Assessment, Observation-Based Assessment, Standardized Testing, Oral Assessments, Written Assessments, Project-Based Assessment, Case Study Assessment, Practical/Skill-Based Assessments.
6.	ICT Tools and Resources used	Google Classroom, YouTube, Nearpod, Quizizz, Slido, Socrative, Gamma AI, ChatGPT.
7.	UG Pass percentage	90.9% (ODD SEM)
8.	PG Pass percentage	88.8% (ODD SEM)

CRITERION III -RESEARCH, INNOVATION AND EXTENSION

Year of Establishment of the Research Centre : 2018

Sl. No.	Research	2024-2025
1.	No. of Research Guides	6 (5+1-Retired staff)
2.	No. of Research Scholars	24
3.	No. of Ph.D. Awarded	-
4.	No. of Awards Received for Research	4
5.	No. of Projects Aailed	1
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	Conference – 1 Seminar – 2
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction	FDP – 16 Orientation – 4

	Programmes, Refresher Courses, Short-Term Course, etc.)	Training Program – 3 Awareness – 1 Conference – 2 Seminar/ Webinar – 6 Workshop - 4
8.	No. of Articles Published in UGC CARE Listed Journals	-
9.	No. of Articles Published in Scopus	9 – Staff 2 - Scholars
10.	No. of Articles Published in Web of Science	3
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	4 – Staff 1 - Scholar Crossian - 5
13.	Citation Index of the Department	Scopus - 1
14.	H-Index of the Department	Scopus – 8 Web of Science – 1
15.	No. of Articles Presented in Conferences	International - 18
16.	Amount Generated from Consultancy	Rs. 15,000
17.	No. of Collaborative Activities	30
18.	Mention the Collaborative Activities Carried out by the Department	• Doctoral Committee • Resource Person • Chair Person • Joint Author Publication • Joint Author Proceeding • Book Publication
19.	No. of Functional MoUs	4
20.	Membership in any Academic Bodies	• Board of Studies • Academia for Advanced Research in Mathematics Society (AARM)
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV-INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	5
2.	No. of Smart Classrooms	5
3.	No. of Computers for Teaching and Learning Process	5
4.	No. of E-content Developed	35

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	5
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	5
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	10
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	7
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	Sports University – 1 Cultural Inter-collegiate - 2
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	4
7.	No. of Alumni Chapter Meet	2

CRITERION VII-INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1	No. of Gender Equity Programmes Organised	5
2	No. of Students using Bicycles	-
3	No. of Green Initiatives Within the Campus (Programmes and Activities)	2
4	No. of Green Initiatives Outside the Campus (Programmes and Activities)	1
5	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	2
6	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	2
7	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	4

Best Practices

- Hosting a Week-long Event to Commemorate Ramanujan's Birthday as Mathematics Day
- Celebrating pi day
- Recognizing High Achievers through "Mathletes" and "Mathematics Quiz Club"
- Students Showcase their Talents by Authoring and Publishing Books
- Posing Challenging Problems, Puzzles, Riddles on the Department Notice Board
- Utilizing Tools like LaTeX and Mathcha for Undergraduate and Postgraduate Projects
- Organizing Endowment Lecture
- Organizing Research Colloquium

Distinctiveness

- Lecture series by Experts.
- Students serve as Resource Persons
- Conducting Mathematical Exhibitions
- Conducting Skill Enhancement Programs for Competitive Examinations

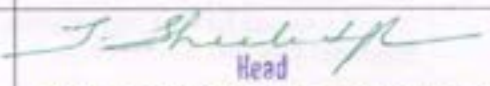
Future Plan

- Filing Patents
- Facilitating Exchange Programs for Faculty and Students
- Increasing the Number of Research Guides
- Establishing a Computer Lab for Mathematics
- Collaborating with Industries to offer Internships, Guest Lectures, and Research Opportunities for Students
- Provide Coaching for SET/NET Examinations and Motivate Students to Pursue CSIR Examinations.

Recommendations

- Working models can be showcased in departmental and classroom displays.
- Separate records should be kept for slow learners and advanced learners to track their progress.
- All documents and records are meticulously maintained.
- Reorganize the files according to established criteria.
- The department of mathematics can contribute in the OBE calculation process.

External Experts	Signature
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA

Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIAM RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012.
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
Head of the Department	
Dr. T. Sheeba Helen Department of Mathematics Holy Cross College (Autonomous), Nagercoil.	 Head PG & Research Department of Mathematics Holy Cross College (Autonomous) Nagercoil - 629004

Name of the Department : **Mathematics (SF)**
Year of inception : **2010**
Number of Faculty members : **4**

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	PG	38
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	PG	-
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	PG	-
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	PG	7
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	PG	33
6.	No. of Courses focusing on Employability	2024-2025	PG	21
7.	No. of Courses focusing on Entrepreneurship	2024-2025	PG	4
8.	No. of Courses focusing on Skill Development	2024-2025	PG	38
9.	No. of New courses	2024-2025	PG	18
10.	Percentage of Revision	2024-2025	PG	73%
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	PG	-
12.	No. of Value-Added Courses	2024-2025	PG	2
13.	No. of MOOC	2024-2025	PG	5

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1	No. of seats sanctioned	PG- 25
2	No. of students admitted	PG- 10
3	Programmes given for Slow Learners	Group Discussion, Counseling, Question Bank, Modules, Individual Coaching, Class test, Slip test, Online Quiz and MCQ

4	Programmes given for Advanced Learners	MOOC Course, E-assignment, Club Activities, Model Making, Self Learning Course, Participation in intercollegiate Programs, Peer Teaching, Exhibition, Group study, NET/ SET Coaching and Spoken English
5	Student -Centric Methods followed to Enhance Teaching Learning	Experiential Learning: Field Visit, Service Learning, PowerPoint Presentation, Paper Presentation, Group Project, Case Study, Study Tour, Start up Participative Learning: Group Discussion, Seminar, Assignment, Making Puzzles, Skit, Life Skill Training, Album Making, Group Work Problem Solving: Quizzes, Brainstorming, Quiz, Lateral Thinking, Problem Solving, Departmental Competitions, Home Work, Trial and Error Assessment: Open Book Test, Seminar, Summative Examination, CIA, Class Test, Slip Test, Quiz, Assignment
6	ICT Tools and Resources used	Google forms, Quizizz, Google Doc, Google classroom, Google Sheet, Smart Classrooms, PPT, YouTube Videos, Lecture capturing, e-books, e-journals, Internet / website
7	UG Pass percentage	-

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

Sl. No.	Research	2024-2025
1.	No. of Research Guides	-
2.	No. of Research Scholars	-
3.	No. of Ph.Ds Awarded	1
4.	No. of Awards Received for Research	1
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	4
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Courses, etc.)	7
8.	No. of Articles Published in UGC CARE Listed Journals	-

9.	No. of Articles Published in Scopus	1
10.	No. of Articles Published in Web of Science	-
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	1
13.	Citation Index of the Department	-
14.	H -Index of the Department	-
15.	No. of Articles Presented in Conferences	2
16.	Amount Generated from Consultancy	-
17.	No. of Collaborative Activities	1
18.	Mention the Collaborative Activities Carried out by the Department	Joint author paper
19.	No. of Functional MoUs	2
20.	Membership in any Academic Bodies	-
21.	No. of Awards received for Extension Activities (Students/Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	2
2.	No. of Smart Classrooms	2
3.	No. of Computers for Teaching and Learning Process	1
4.	No. of E-content Developed	5

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	9
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	44
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	7
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	2
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	2
7.	No. of Alumni Chapter Meet	-

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	-
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	1
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	-
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	5
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	2
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	3

Best Practices

- Posing challenging problems, puzzles, riddles on the department white board.

Distinctiveness

- MATHLETS- Quiz club for high performers

Future Plan

- To organize intercollegiate competitions
- To increase research publications in SCI indexed and Scopus journals
- To have MOU with industry and academia
- To avail minor research projects
- To apply for research grants

Recommendations

- Few mathematical models can be kept in the department.
- Working models can be showcased in departmental and classroom displays.
- Separate records should be kept for slow learners and advanced learners to track their progress.
- All documents and records are meticulously maintained.
- Reorganize the files according to established criteria.
- The department of mathematics can contribute in the OBE calculation process.

External Experts	Signature
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.

Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIA RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012.
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, M.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
Head of the Department	
Dr. J. Anne Mary Leema Department of Mathematics (S.F.) Holy Cross College (Autonomous), Nagercoil.	<u>J. Anne Mary Leema</u> Department of Mathematics (S.F.) Holy Cross College (Autonomous) Nagercoil - 629 004.

Name of the Department : **Physics**
Year of inception : **1966**
Number of Faculty members : **11**

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	37
			PG	32
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	5
			PG	4
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	12
			PG	9
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	4
			PG	5
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	16
			PG	14
6.	No. of Courses focusing on Employability	2024-2025	UG	10
			PG	21
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	17
			PG	7
8.	No. of Courses focusing on Skill Development	2024-2025	UG	37
			PG	32
9.	No. of New courses	2024-2025	UG	11
			PG	20
10.	Percentage of Revision	2024-2025	UG	61%
			PG	80%
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	1
			PG	4
12.	No. of Value-Added Courses	2024-2025	UG	3
			PG	2
13.	No. of MOOCs	2024-2025	UG	-
			PG	8

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1	No. of seats sanctioned	77
2	No. of students admitted	42

3	Programmes given for Slow Learners	Encouraging peer group teaching, Special attention in class through learning by doing, Assigned peer mentors, Repeated class test and formula test, Speculating the concepts, Learning through experiments, Peer Group teaching
4	Programmes given for Advanced Learners	Conducting department quiz, Explaining the concepts through experiments, Book Review by students, Compering the association meetings, Participated in the women bootcamp of startup TN, Active participation in exhibitions, Seminar Presentation, Participated in solar panel installation, Problem Solving
5	Student -Centric Methods followed to Enhance Teaching Learning	Open Book Test, Field visit, Hands on Training, Paper presentation in conferences, Exploring ideas through Exhibition, Skit and Role Play, Group work, Mastering the ceremony, Peer teaching, Debate, Project Presentation, Problem Solving, Group Discussion, Online Quiz
6	ICT Tools and Resources used	Star Light Mobile Application, Stellarium Web Kine master – Video editing app, Quizzes, Render Forest, Screencast-O-Matic, Google Classroom, Ice cream video Editor, iMovie, OBS, IR-SOLUTIONS
7	UG Pass percentage	98%
8	PG Pass percentage	100%

CRITERION III -RESEARCH, INNOVATION AND EXTENSION

Year of Establishment of the Research Centre : 2010

Sl. No.	Research	2024-2025
1.	No. of Research Guides	9
2.	No. of Research Scholars	16 (on-going) 7 (Submitted)
3.	No. of Ph.D. Awarded	3
4.	No. of Awards Received for Research	11
5.	No. of Projects Aailed	1 (TNSCST)+3(Seed money)
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	1
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	13
8.	No. of Articles Published in UGC CARE Listed Journals	-

9.	No. of Articles Published in Scopus	-
10.	No. of Articles Published in Web of Science	1
11.	No. of Articles Published in SCI/SCIE	20
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	9
13.	Citation Index of the Department	1.2
14.	H-Index of the Department	13
15.	No. of Articles Presented in Conferences	-
16.	Amount Generated from Consultancy	Rs.4500/-
17.	No. of Collaborative Activities	2
18.	Mention the Collaborative Activities Carried out by the Department	1. Research Colloquium – Research Trends in Physics 2. Motivation Session - Career in Physics
19.	No. of Functional MoUs	6
20.	Membership in any Academic Bodies	-
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV-INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	6
2.	No. of Smart Classrooms	6
3.	No. of Computers for Teaching and Learning Process	19
4.	No. of E-content Developed	12

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	9
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	115
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	8
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	2

5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	Inter – University - 2
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	4
7.	No. of Alumni Chapter Meet	1

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	2
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	5
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	7
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	1
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	1
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	2

Best Practices

- Students' participation in summer training programme organized by National Institutions (IGCAR, Indian Institute of Astrophysics, Department of Nuclear Physics-Chennai, Tamil Nadu Science and Technology Centre-Chennai)
- Installation of Solar-Based Street Lights
- Commemoration of Zero Shadow Day and Ozone Day
- Research Colloquium
- Jingle Bells – Cultural Competitions
- Practicum through Virtual Lab
- Creating Awareness on Cyber Security and Environmental Sustainability
- Webinars and Practicum through Virtual Lab

Distinctiveness

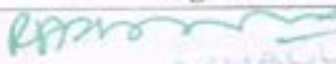
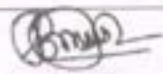
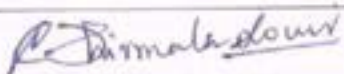
- Commemoration of days with Scientific Importance remembering Great Indian Scientists
- Construction of Sensor-Controlled Water Taps
- Science Exhibition
- Live Telecast of Chandrayaan II launch

Future Plan

- Construction of Telescopes
- Exhibition related to sensor-based Eco awareness initiatives and innovative solar energy conservation practices

Recommendations

- The department is highly commended for its research publications and patents.
- The infrastructure of both UG and PG laboratories are well maintained.
- The use of solar power to run the department showcases sustainability and green energy initiative.
- The full strength of women students in PG courses is positively acknowledged.
- Research scholars are encouraged to pursue additional funded projects in order to further enhance the department's research profile and opportunities.

External Experts	Signature
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 DR. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIA RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012.
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
Head of the Department	
Dr. C. Nirmala Louis Department of Physics Holy Cross College (Autonomous), Nagercoil.	 Dr. C. Nirmala Louis, M.Sc., Ph.D., Associate Professor of Physics Holy Cross College (Autonomous) Nagercoil - 629 004

Name of the Department : **CHEMISTRY**
Year of inception : **UG 1966; PG 2012**
Number of Faculty members : **11**

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	46
			PG	34
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	6
			PG	11
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	13
			PG	13
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	5
			PG	3
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	29
			PG	22
6.	No. of Courses focusing on Employability	2024-2025	UG	24
			PG	33
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	5
			PG	11
8.	No. of Courses focusing on Skill Development	2024-2025	UG	20
			PG	16
9.	No. of New courses	2024-2025	UG	26
			PG	32
10.	Percentage of Revision	2024-2025	UG	71%
			PG	60%
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	13
			PG	9
12.	No. of Value-Added Courses	2024-2025	UG	2
			PG	2
13.	No. of MOOCs	2024-2025	UG	4
			PG	2

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025	
1.	No. of seats sanctioned	UG-48	PG- 28
2.	No. of students admitted	UG-34	PG- 28
3.	Programmes given for Slow Learner	Remedial Classes, Simple Course Materials, Special Modules, Simple Work Sheets, Question Banks, Peer Teaching, Personal and academic Counselling, Mentor Ward, Class test, Group discussion, Bilingual explanation, Mind maps, Assignments	

4.	Programmes given for Advanced Learners	Self-Learning Course, Online Courses (SWAYAM) Quiz, Participation in Club Activities, Resource person in Association Activities, Paper presentation in Seminars and conferences, Participation in intercollegiate programs, Organizing Association Meetings, Publishing Research papers, E-assignments, Newspaper reading, Peer teaching, Summer training programme, Mastering of ceremony in programs, Guidance for career planning, Special coaching for competitive exams, Tutoring slow learners, TNSCST Student projects, Book review
5.	Student -Centric Methods followed to Enhance Teaching Learning	Summer Internship Programme ,Industrial and Field Visit, Demonstration of experiments Service learning, Hands on training ,Role-play, Participation in seminars ,conferences and workshops, Making models, Solving problems , Paper presentation ,Individual and group projects, Exhibitions, Sales Day, Assignments, Study tour, Skit, Viva Voce , Power point presentation, Industrial training program ,Group Discussion, Assignments ,Quiz, Life Skill Training, Student Administration ,Competitions ,Using visual images and models, Exposure to lectures by experts, Internship, Skill Based Courses, Short term Courses, Value added courses, Group work, Workshop, MOOC courses
6.	ICT Tools and Resources used	Smart Board, Printer, Google Drive, Kahoot, Google Forms, Quizizz, Desktops and Laptops, Google Classroom, e-books, e-journals, e-conference proceedings, Google site, YouTube Videos, Website, WhatsApp, Zoom, Google meet, Google form, Google Docs, Canva, Google Sheet ,Google Slide, Adobe document ,Power point, Internet, Kahoot , Quizzes, PPT, MS Word, JPEG images, Pen Drive, Google meet, Zoom, Projector, Scanners, Interactive white board, Mobile applications, Drawing programs (Chem draw , Origin , adobe Photoshop),Emails, Gmail, Google reader, Render forest, Adobe Reader, Screenshot, Socrative, OBS Remote, PDF, V Recorder,
7.	UG Pass percentage	99%
8.	PG Pass percentage	99%

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Year of Establishment of the Research Centre : 2017

Sl. No.	Research	2024-2025
1.	No. of Research Guides	5
2.	No. of Research Scholars	15
3.	No. of Ph.D. Awarded	-
4.	No. of Awards Received for Research	-

5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	Conference - 1 Workshop - 1
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	Induction Programme - 1 Refresher Course - 1 FDP - 18 Short-Term Course - 4
8.	No. of Articles Published in UGC CARE Listed Journals	-
9.	No. of Articles Published in Scopus	1
10.	No. of Articles Published in Web of Science	1
11.	No. of Articles Published in SCI/SCIE	8
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	10
13.	Citation Index of the Department	38/7 = 5.42
14.	H-Index of the Department -	3
15.	No. of Articles Presented in Conferences	Paper Presented - 10 Full Paper in Proceedings - 42 Abstracts in Proceedings - 27
16.	Amount Generated from Consultancy	Rs.10000/-
17.	No. of Collaborative Activities	18
18.	Mention the Collaborative Activities Carried out by the Department	Joint author paper Research Advisory meetings Research Collaborations Question Paper Setting
19.	No. of Functional MoUs	2
20.	Membership in any Academic Bodies	-
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	5
2.	No. of Smart Classrooms	5
3.	No. of Computers for Teaching and Learning Process	3
4.	No. of E-content Developed	24

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	3
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	204

3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	1
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	1
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	1 (College)
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	5
7.	No. of Alumni Chapter Meet	4

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	4
2.	No. of Students using Bicycles	-
3	No. of Green Initiatives Within the Campus (Programmes and Activities)	4
4	No. of Green Initiatives Outside the Campus (Programmes and Activities)	2
5	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	2
6	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	3
7	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	9

Best Practices

- Lab to Land
- Patents
- Intercollegiate Quiz
- TNSCST student projects
- Celebration - International Mountain Day
- National Energy Conservation Day
- National Pollution Control Day
- World Environment Day
- World Ozone Day
- Guest Lecture - Alternatives of CFC

Distinctiveness

- Sensitivity towards Environment
- Green Chemistry Course
- Adopt Green Practices in Lab
- Microscale Usage of Chemicals
- Effluent Treatment Plant
- Waste Management – Chemicals and Glassware
- Plastic Waste Management

Future Plan

- Establish International Collaboration for Research Activity
- Technology Transfer and Commercialization
- Organize Job Fairs in Collaboration with Industries
- Facilitate Start STEPs into Startups

Recommendations

- Students were recommended to wear goggles for practical classes.
- As soon as every practical classes are over, it was recommended to operate the effluent treatment plant.
- Recommended to segregate the broken glass pieces from the waste materials.

External Experts	Signature
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 DR. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIAN RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012.
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003

Head of the Department	
Dr. M. Anitha Malbi, HoD Department of Chemistry Holy Cross College (Autonomous), Nagercoil.	 Dr. M. Anitha Malbi Head of the Department & Associate Professor of Chemistry Holy Cross College (Autonomous) Nagercoil - 629 004.

Name of the Department : **Botany**
Year of inception : UG 1966; PG 2004
Number of Faculty members : 8

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1	No. of Courses	2024-2025	UG	10
			PG	19
2	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	-
			PG	5
3	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	2
			PG	14
4	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	4
			PG	10
5	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	5
			PG	8
6	No. of Courses focusing on Employability	2024-2025	UG	6
			PG	7
7	No. of Courses focusing on Entrepreneurship	2024-2025	UG	3
			PG	11
8	No. of Courses focusing on Skill Development	2024-2025	UG	10
			PG	19
9	No. of New courses	2024-2025	UG	10
			PG	17
10	Percentage of Revision	2024-2025	UG	80%
			PG	75%
11	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	Environment and Sustainability-9 Professional Ethics-1 IKS- 1 Human Values- Nil Gender - Nil

			PG	Environment and Sustainability-17 Professional Ethics-4 IKS- 4 Human Values-1 Gender - Nil
12	No. of Value-Added Courses	2024-2025	UG	3
			PG	3
13	No. of MOOC	2024-2025	UG	-
			PG	8

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	UG – 48, PG - 25
2.	No. of students admitted	UG – 14, PG - 3
3.	Programmes given for Slow Learners	Group Discussion, Pairing with Advanced learners, Group study with advanced learners, Remedial, Peer Teaching, Class Test, Lecture method, Revision, Mind map, Model making, simplified notes, flow chart, worksheet.
4.	Programmes given for Advanced Learners	Organising Meetings, NET SET Coaching, Chart Presentation, Student Seminar, Webinar on Career Opportunities, Chart Presentation, Startup, Lecture Method, Coaching Slow Learners, Startup, Organising Programs, Lecture Series by Research Scholars, Holy Cross Innovation Contest, Paper presentation in Seminar
5.	Student -Centric Methods followed to Enhance Teaching Learning	QR Code Fixing, Algae Field Visit, Student Seminar, Practical, Making Terrarium, Organising Programs, Chart Presentation, Gardening, Paper Presentation in Seminar, Making Miniature Garden, Making Koke Dama, Group Work, Startup, Role Play, Participation in Competitions, Cleaning Water Bodies, NET SET Coaching, Endowment Lecture, Cultural Competition, Webinar on Career Opportunities, Paper art, Traditional Games, Revision, Group Work - Paper Craft, Startup, Presentation, Ideas Submission,

		Organising Programs, Class Test, Continuous Internal Assessment, Online Quiz [Quizzes], Assignment, Making Koke Dama, Display of Dissected Flower
6.	ICT Tools and Resources used	Google Classroom, Smart Board- Quiz competition, Smart Board – PPT, Google classroom notes, Online Quiz, ICT usage, Student Seminar, Quizizz, Flipped classroom, Presentation
7.	UG Pass percentage	97.54
8.	PG Pass percentage	100

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Year of Establishment of the Research Centre : 2009

Sl. No.	Research	2024-2025
1.	No. of Research Guides	2
2.	No. of Research Scholars	8
3.	No. of Ph.D. Awarded	2
4.	No. of Awards Received for Research	3
5.	No. of Projects Aailed	2
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	1
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	14
8.	No. of Articles Published in UGC CARE Listed Journals	-
9.	No. of Articles Published in Scopus	1
10.	No. of Articles Published in Web of Science	1
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	8
13.	Citation Index of the Department	104
14.	H-Index of the Department	3
15.	No. of Articles Presented in Conferences	9
16.	Amount Generated from Consultancy	4340
17.	No. of Collaborative Activities	12
18.	Mention the Collaborative Activities Carried out by the Department	DC Meeting, Joint Author Paper, Project,
19.	No. of Functional MoUs	3
20.	Membership in any Academic Bodies	-
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	5, Lab - 5
2.	No. of Smart Classrooms	5
3.	No. of Computers for Teaching and Learning Process	5
4.	No. of E-content Developed	17

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	10
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	62
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT- JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	-
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	1
7.	No. of Alumni Chapter Meet	3

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	1
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	6
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	6
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	1
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	5

7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	3
----	--	---

Best Practices

- Budding Botanist: A YouTube Channel Managed by the Students
- Maintaining Herbal Gardens with a Good Collection of Rare and Endemic Plants
- Curriculum Based Field Visit/Industrial Visit
- Lecture Series by Ph.D. Scholars

Distinctiveness

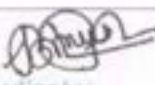
- Staff Exchange Programme
- Nature Walk
- Garden of Sacred Tulsi
- Heritage Paddy Sanctuary
- Tribal Medicinal Knowledge Transfer through Traditional Vaidiyar

Future Plan

- Getting Patents
- To create a Plant Database for Holy Cross College

Recommendations

- A **Digital Herbarium** may be created for better documentation and accessibility of plant specimens.
- In the **Staff Exchange Program**, detailed information from both the participating colleges should be systematically maintained.
- An **International MoU** is needed to strengthen global academic and research collaboration.
- The **Heritage Paddy Sanctuary** maintained outside the Department is highly appreciated.
- **Internal marks with rubrics** are neatly maintained for both theory and practical and should be continued as a best practice.

External Experts	Signature
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA

Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIAM RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, M.A. Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
Head of the Department Dr. A. Anami Augustus Arul Department of Botany, Holy Cross College (Autonomous), Nagercoil.	 Dr. A. ANAMI AUGUSTUS ARUL, M.Sc., M.Phil., Ph.D. Associate Professor and Head Department of Botany Holy Cross College (Autonomous) Nagercoil-4

Name of the Department : **ZOOLOGY**
Year of inception : 1966
Number of Faculty members : 11

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	42
			PG	37
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	35
			PG	30
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	28
			PG	28
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	30
			PG	27
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	34
			PG	34
6.	No. of Courses focusing on Employability	2024-2025	UG	30
			PG	27
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	22
			PG	20
8.	No. of Courses focusing on Skill Development	2024-2025	UG	42
			PG	37
9.	No. of New courses	2024-2025	UG	10
			PG	12
10.	Percentage of Revision	2024-2025	UG	20
			PG	20
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	6+2 + 10+28+1 = 47
			PG	9+6 + 9+22 +3= 49
12.	No. of Value-Added Courses	2024-2025	UG	3
			PG	2
13.	No. of MOOCs	2024-2025	UG	43 (enrolled) 11 (Completed)
			PG	27 (enrolled) 6 (Completed)

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	UG - 48 PG - 25

2.	No. of students admitted	UG - 31 PG - 13
3.	Programmes given for Slow Learners	Peer Group Study, Volunteer Tutoring, Group Study, Self-Study, Z to A method, Word Cloud, Quiz making, Peer group teaching
4.	Programmes given for Advanced Learners	Study materials Preparation, Pairing with slow learners, 1 to 1 teaching, Peer teaching, Seminar, Competitive Exam Coaching, NET Exam Coaching
5.	Student-Centric Methods followed to Enhance Teaching Learning	Experiential Learning Model making, Mind Map, Word Cloud, Hands-on training, Debate, Seminar, Flow Chart, Album making, Puzzles, Group Discussion, Practical, Video based learning with Inquiry, Object Based Learning with guided inquiry Participative Learning Group Discussion, Practical, Life Skill Training, Projects, Participating Seminar, Student Seminar, Skill Based Courses, Demonstration of Experiments, Exhibition, Exposure to Lecture by Expert Talk, MOOC Course, Value Added Course, Internship, Describing Visual Images, Participating Competition, Role Play/ Skit, Puzzling, Visual Models/ Images, Analyze Problem Situation, Memory Game / Word Cloud, Group Work, Quiz, Public Speaking, Classroom Interaction, Student Administration Day, Mastering of Ceremony, Vote of Thanks, Welcome Speech, Hands on Training Rural Camp/ Societal Activities/Album Making Problem Solving Methods Project, Debate, Experiments, Group Discussion Assessment Methods Open Book Test, Quizzes, Socrative, Google Forms, Album Making, Class Test, Seminar, Model Making
5.	ICT Tools and Resources Used	Canva, Google Forms, Google Classroom, Quizzes, Google Docs, YouTube, Smartboard, Socrative
6.	UG Pass Percentage	97
7.	PG Pass percentage	94

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Year of Establishment of the Research Centre : 2000

Sl. No.	Research	2024-2025
1.	No. of Research Guides	7
2.	No. of Research Scholars	19
3.	No. of Ph.D. Awarded	3 + 1 (May. 2025)

4.	No. of Awards Received for Research	2
5.	No. of Projects Aailed	Nil
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	Workshop – 2 Conference - 1
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Courses etc.)	14
8.	No. of Articles Published in UGC CARE Listed Journals	1
9.	No. of Articles Published in Scopus	
10.	No. of Articles Published in Web of Science	3
11.	No. of Articles Published in SCI/SCIE	6
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	2
13.	Citation Index of the Department	10
14.	H-Index of the Department	9
15.	No. of Articles Presented in Conferences	6
16.	Amount Generated from Cōnsultancy	Rs. 50,150
17.	No. of Collaborative Activities	17
18.	Mention the Collaborative Activities Carried out by the Department	Internship Programme, member of Editorial Board in Journals, Journal Reviewer, Joint Author Publication, Academic Council Member, Management Board Member
19.	No. of Functional MoUs	5
20.	Membership in any Academic Bodies	3
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	1

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	5
2.	No. of Smart Classrooms	7
3.	No. of Computers for Teaching and Learning Process	3
4.	No. of E-content Developed	16

CRITERION V- STUDENT SUPPORT AND PROGRESSION

SL No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	13
2.	No. of Students Benefited from Guidance/Coaching for Competitive Examinations and Career Counselling	165
3.	No. of Students Appeared for State/ National/ International Examinations (NET)	3
4.	No. of Students who Qualified in state/ national/ international NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	Nil
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	State - 2, National-1, International - 5
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	5
7.	No. of Alumni Chapter Meet	Nil

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

SL No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	4
2.	No. of Students using Bicycles	Nil
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	4
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	14
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	2
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	1
7.	No. of Celebrations, Programmes Organised for National and International Commemorative days, Events and Festivals	11

Best Practices

- Hands-on training offered in Apiculture, Vermiculture, Silkworm Rearing, Aquarium Construction, and Food Processing.
- CHIRP's Club, entirely organized by students, promotes creativity, student participation, and science communication.
- Regular Campus Biodiversity Studies to promote ecological awareness and documentation.

- Field visits organized with a 'Lab to Land' motto to bridge theoretical knowledge with practical, real-world applications.
- Internships are offered to students from other institutions, including those from Kerala, through the Teck Bioz consultancy, which provides analysis services, external internships, and research experience.

Distinctiveness

- Department with FIST-sponsored laboratory, research laboratories with advanced facilities.
- UGC and DST-SERB funded research projects.
- Teck Bioz, a departmental consultancy unit offering services to academic and industrial clients.
- Department has obtained GenBank accession numbers and DNA Barcodes
- Sale of vermicompost and honey produced and maintained by the department, contributes to eco-entrepreneurship.

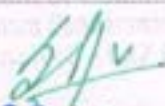
Future Plan

- Strengthen collaborations with international research institutions and global academic partners.
- Establish links with the Zoological Survey of India and Forest Department for field-based research and biodiversity projects.
- Apply for research funding from Government and Non-Government agencies.
- Increase high-quality publications in Scopus, SCI, and Web of Science indexed journals.

Recommendations

- Set up a Virtual Laboratory to supplement practical learning and research skill development.
- Collaborate with international universities for joint research, exchange programs, and dual-degree opportunities.
- Establish and maintain a butterfly garden within the college campus as a green initiative.
- In addition to the HOD, other faculty members should also conduct meetings with students for better interaction.

External Experts	Signature
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	 Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 (THRISUR) DT. KERALA

Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIA RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
Head of the Department Dr. A. Shyla Suganthi, HoD Department of Zoology, Holy Cross College, (Autonomous), Nagercoil 4.	 Dr. A. SHYLA SUGANTHI, M.Sc, Ph.D, HOD, Department of Zoology Holy Cross College (Autonomous) Nagercoil - 629 004

Name of the Department : **Computer Science**
Year of inception : **2008(UG), 2023(PG)**
Number of Faculty members : **6**

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	34
			PG	39
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	18
			PG	10
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	18
			PG	17
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	15
			PG	10
5.	No. of Courses having relevance to the Global Developmental needs *	2024-2025	UG	27
			PG	29
6.	No. of Courses focusing on Employability	2024-2025	UG	25
			PG	25
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	17
			PG	14
8.	No. of Courses focusing on Skill Development	2024-2025	UG	31
			PG	31
9.	No. of New courses	2024-2025	UG	6
			PG	17
10.	Percentage of Revision	2024-2025	UG	56
			PG	100
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	1
			PG	1
12.	No. of Value-Added Courses	2024-2025	UG	2
			PG	2
13.	No. of MOOCs	2024-2025	UG	8
			PG	1

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	48
2.	No. of students admitted	48
3.	Programmes given for Slow Learners	Simple Course materials, Group Discussion, Group Study, Peer Teaching, Slip Test, Personal Counselling, Question Bank

4.	Programmes given for Advanced Learners	MC in various Meetings, Paper Presentation, SLC, Seminar, Book Review, Planning Committee Meeting on HCC, Smart Poll, System Assembling, Explaining concepts to slow learners
5.	Student -Centric Methods followed to Enhance Teaching Learning	Experiential Learning, Problem-based Learning, Project-based Learning, Peer Teaching and Learning, Use of ICT Tools, Group Discussions, Role Play, Case-based Learning, Various Assessment Methods (Class Test, MCQ, Quiz), Brainstorming
6	ICT Tools and Resources used	Google meet, Google classroom, WhatsApp, Quizzes, Open Book Test, Online reference, Online test, Slido, Nearpod
7	UG Pass percentage	98.6
8	PG Pass percentage	100

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Sl. No.	Research	2024-2025
1.	No. of Research Guides	-
2.	No. of Research Scholars	-
3.	No. of Ph.D. Awarded	-
4.	No. of Awards Received for Research	1(1 Scopus Paper)
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	1
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	15
8.	No. of Articles Published in UGC CARE Listed Journals	-
9.	No. of Articles Published in Scopus	1
10.	No. of Articles Published in Web of Science	-
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	2
13.	Citation Index of the Department	-
14.	H-Index of the Department	-
15.	No. of Articles Presented in Conferences	3
16.	Amount Generated from Consultancy	-
17.	No. of Collaborative Activities	1 Paper Published + 3 MOU Activity

18.	Mention the Collaborative Activities Carried out by the Department	1. Talk on "A Journey Through Internships and Projects". 2. National Seminar on "Navigating Your Career Journey: Leveraging Data Driven Insights for Success in the Corporate World". 3. Hands-on Training "National Life Saviour Force".
19.	No. of Functional MoUs	4
20.	Membership in any Academic Bodies	-
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	5
2.	No. of Smart Classrooms	5
3.	No. of Computers for Teaching and Learning Process	2 (Department) 94 (UG & PG Lab)
4.	No. of E-content Developed	9

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	7
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	162
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	State Level - 1 District Level - 6

6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	3
7.	No. of Alumni Chapter Meet	1

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	2
2.	No. of Students using Bicycles	1
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	1
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	1
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	-
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	1
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	1

Best Practices

- "Digi-child" – to impart the knowledge of our students with the neighbouring school children.
- "We share" – to help their own classmates in need.
- "Staff Exchange Program" – is a structured initiative that allows employees, educators, or professionals from one organization, institution, or company to temporarily work at another organization for a defined period. These programs aim to foster collaboration, knowledge sharing, skill development, and cultural exchange between participating organizations.

Distinctiveness

- Build and maintain strong connections with leading tech companies for internships, placements, and collaborative projects.
- Organize coding competitions to stimulate problem-solving skills and creativity among students.

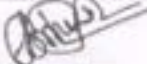
Future Plan

- To increase industry collaboration
- To establish a research Centre
- To start a multimedia and virtual reality lab
- To increase the number of paper publications and patents.

Recommendations

- Concentrate on Value Added / Certificate courses for placements.
- Take effort to collaborate with international universities.
- To increase the number of publications in journals/ conferences.
- Maintain grievances and action taken in a separate notebook.

- Field projects can be from multidisciplinary areas. See to it that it is evaluated by reviewers from that discipline.
- The Semester Examination results' hard copy provided by the CoE office should have the principal's signature.

External Experts	Signature
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012.	 Dr. G. BALASUBRAMANIA RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012.
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, M.A Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
Head of the Department	
Dr. J. Anto Hepzi Bai Department of Computer Science Holy Cross College (Autonomous), Nagercoil.	 HEAD OF THE DEPARTMENT DEPARTMENT OF COMPUTER SCIENCE HOLY CROSS COLLEGE (AUTONOMOUS) NAGERCOIL

Name of the Department : **English (Aided)**
Year of inception : 1966
Number of Faculty members : 16

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	45
			PG	37
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	8
			PG	-
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	17
			PG	3
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	7
			PG	-
5.	No. of Courses having relevance to the Global Developmental needs *	2024-2025	UG	20
			PG	37
6.	No. of Courses focusing on Employability	2024-2025	UG	44
			PG	31
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	20
			PG	16
8.	No. of Courses focusing on Skill Development	2024-2025	UG	44
			PG	28
9.	No. of New courses	2024-2025	UG	40
			PG	36
10.	Percentage of Revision	2024-2025	UG	88.08
			PG	97.29
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, and IKS)	2024-2025	UG	PE – 26 G – 7 HV – 25 ES – 17 IKS - 2
			PG	PE – 18 G – 8 HV – 15 ES – 7 IKS - 3
12.	No. of Value-Added Courses	2024-2025	UG	2
			PG	2
13.	No. of MOOCs	2024-2025	UG	14
			PG	9

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	UG – 64, PG - 30
2.	No. of students admitted	UG – 48, PG – 29
3.	Programmes given for Slow Learners	Peer Teaching, Exercise Writing, MCQ Preparation, Class Test, Online Class
4.	Programmes given for Advanced Learners	Peer Teaching, Preparation of Essays, Book Review, Resource Person, Paper Publication
5.	Student -Centric Methods followed to Enhance Teaching Learning	Experiential Learning – Model making, Panel Discussion, Participative Learning – Role Play, Tableau, Quiz, Endowment Lecture, Peer Teaching Assessment Method – Role Play
6.	ICT Tools and Resources used	PPT, YouTube Video, Gamma AI, Tome, Info graph, Gamification
7.	UG Pass percentage	100%
8.	PG Pass percentage	100%

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Year of Establishment of the Research Centre : 2009

Sl. No.	Research	2024-2025
1.	No. of Research Guides	7
2.	No. of Research Scholars	28
3.	No. of Ph.D. Awarded	1 (Elza – May 16 th 2025)
4.	No. of Awards Received for Research	-
5.	No. of Projects Aailed	2 (Crossian Seed Money Project)
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	2
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	PDP/FDP – 19 Orientation / Induction – 2 Refresher Course – 1
8.	No. of Articles Published in UGC CARE Listed Journals	2
9.	No. of Articles Published in Scopus	2
10.	No. of Articles Published in Web of Science	1
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	23
13.	Citation Index of the Department	-
14.	H-Index of the Department	12

15.	No. of Articles Presented in Conferences	24
16.	Amount Generated from Consultancy	9500
17.	No. of Collaborative Activities	3
18.	Mention the Collaborative Activities Carried out by the Department	Research Article – 1 DC Meeting - 2
19.	No. of Functional MoUs	4
20.	Membership in any Academic Bodies	1
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
5.	No. of Classrooms	6
6.	No. of Smart Classrooms	1
7.	No. of Computers for Teaching and Learning Process	2
8.	No. of E-content Developed	21

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1	No. of Capacity Development and Skill Enhancement Activities Organised	8
2	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	1026
3	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	22
4	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	10
5	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	Cultural-1 (Intra College-Fine Arts Overall Trophy) Sports- Nil
6	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	12
7	No. of Alumni Chapter Meet	1

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	-
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	3
4	No. of Green Initiatives Outside the Campus (Programmes and Activities)	1
5	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	16
6	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	7
7	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	4

Best Practices

- Streamlining of Part II English
- Seminar/Paper Presentation/publication by Students
- Shopping sans Shopkeeper
- Interclass Christmas & Literary Competition
- H. Share
- Freshmen Flute
- Part II English Textbooks & Notes

Distinctiveness

- Crosslinks
- Take Off with Spoken English
- Screening of Text Based English Movies
- Lunch n' Learn
- Readers Circle
- Lit Fest

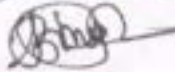
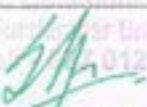
Future Plan

- Organise communication courses to school teachers in collaboration with ELTAI
- Develop MOOCs on platforms like Swayam, NPTEL etc.
- Collaborate with Theatrical Institutions to perform Stage plays.

Recommendations

- Value Added Courses opted by the students shall be mentioned in the Mentor – Ward Record
- Soft copy of the student projects duly signed by the external examiners can be saved in the department.
- Videos of seminars / conferences can be uploaded in YouTube and website and link for the same shall be documented.
- Maintain separate files for advanced and slow learners.

- Clearly highlight unique teaching methodologies.
- Appreciated for publishing many books.

External Experts	Signature
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 DR. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 DR. G. BALASUBRAMANIA RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012.
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
Head of the Department	
Dr. Alby Grace, Department of English, Holy Cross College (Autonomous), Nagercoil.	 Dr. ALBY GRACE, M.A., M.Phil., Ph.D. HEAD OF THE DEPARTMENT PG & RESEARCH DEPT. OF ENGLISH HOLY CROSS COLLEGE (AUTONOMOUS) NAGERCOIL - 629 003

Name of the Department**: English SF**

Year of inception

:2010

Number of Faculty members

:10

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1	No. of Courses	2024-2025	UG	12+8
			PG	-
2	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	6
			PG	-
3	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	7
			PG	-
4	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	6
			PG	-
5	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	19
			PG	-
6	No. of Courses focusing on Employability	2024-2025	UG	10
			PG	-
7	No. of Courses focusing on Entrepreneurship	2024-2025	UG	4
			PG	-
8	No. of Courses focusing on Skill Development	2024-2025	UG	20
			PG	-
9	No. of New courses	2024-2025	UG	6
			PG	-
10	Percentage of Revision	2024-2025	UG	100%
			PG	-
11	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	PE-9, GD-1, HV-3, S-8, IKS- -
			PG	-
12	No. of Value-Added Courses	2024-2025	UG	-
			PG	2
13	No. of MOOCs	2024-2025	UG	2
			PG	10

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1	No. of seats sanctioned	UG-- PG- 30
2	No. of students admitted	UG- - PG- 13
	Programmes given for Slow Learners	Question Bank Preparation, Mind Mapping, Group Discussions, Class Tests, Peer Teaching, Book Reading, Just a Minute, Role Reversal
3	Programmes given for Advanced Learners	NET Coaching, Newspaper Reading, Preparing Essays, Self Study
4	Student -Centric Methods followed to Enhance Teaching Learning	1) Experiential Learning Exhibition, Album Making, Journal Making, Hustler's Booth 2) Participatory Learning Tableau, Poster Making, Presentation, Language Café, Cultural Artifact Exploration 3) Problem Solving Method Debate 4) Assessment Methods Online Quiz, Open Book Exam
5	ICT Tools and Resources used	PPT, UDEMY, KAMPY, YouTube, Google Classroom, Google Forms, Slido.
6	UG Pass percentage	100
7	PG Pass percentage	100

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Sl. No.	Research	2024-2025
1	No. of Research Guides	-

2	No. of Research Scholars	-
3	No. of Ph.Ds Awarded	-
4	No. of Awards Received for Research	-
5	No. of Projects Aailed	-
6	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	1
7	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	3
8	No. of Articles Published in UGC CARE Listed Journals	-
9	No. of Articles Published in Scopus	-
10	No. of Articles Published in Web of Science	-
11	No. of Articles Published in SCI/SCIE	-
12	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	4
13	Citation Index of the Department	-
14	H-Index of the Department	-
15	No. of Articles Presented in Conferences	2
16	Amount Generated from Consultancy	4,000/-
17	No. of Collaborative Activities	2
18	Mention the Collaborative Activities Carried out by the Department	Two sessions
19	No. of Functional MoUs	1
20	Membership in any Academic Bodies	-
21	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	3
2.	No. of Smart Classrooms	3
3.	No. of Computers for Teaching and Learning Process	3
4.	No. of E-content Developed	12

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1	No. of Capacity Development and Skill Enhancement Activities Organised	7
2	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	69

3	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	5
4	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	1
5	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	4
6	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	2
7	No. of Alumni Chapter Meet	-

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	2
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	-
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	-
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	6
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	2
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	6

Best Practices

- Candy talk
- Lunch and Share
- Entrepreneurial Activities

Distinctiveness

- Huckster Kiosk
- Literary Knack

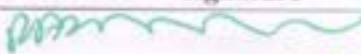
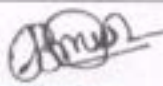
Future Plan

- Offer certificate programs in creative writing, technical writing, copy editing, and English for competitive exams.

- Launch student-led research groups and promote participation in paper presentations and national conferences.
- Collaborate with publishers, NGOs, content creation firms, and educational institutions to offer internships.
- Encourage outreach programs such as reading clubs in rural schools, English teaching for underprivileged children, and social awareness campaigns through literature.
- Develop MOOCs and online lecture series prepared by faculty and alumni experts.
- Build an active alumni network and involve them in mentoring, guest lectures, and funding support for department activities.

Recommendations

- Launch a monthly student e-magazine/blog to showcase essays, poems, reviews, and artwork.
- Organize alumni talks, mentorship programs, and alumni-supported student scholarships or book drives.
- Videos of seminars / conferences can be uploaded in YouTube and website and link for the same shall be documented.
- Maintain separate files for advanced and slow learners.
- Appreciated for publishing many books.

External experts	Signature
Dr. R. Azhagu raj Assistant professor (senior scale) & director of IQAC, St. Xavier's college (autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, " St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Bulasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BULASUBRAMANIA RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012.
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003

Head of the department	
Dr. M. Maria Helen Janoba, Department of English (S.F) Holy cross college (autonomous), Nagercoil.	 Department of English (S.F.) Holy Cross College (Autonomous) Nagercoil - 629 004.

Name of the Department : English Literature with Media Communication

Year of inception :2024

Number of Faculty members :3

CRITERION I - CURRICULAR ASPECTS

S. No.	* Curriculum Enrichment	Year	Programme	Number of courses
1	No. of Courses	2024-2025	UG	10
2	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	-
			PG	-
3	No. of Courses having relevance to the National developmental needs	2024-2025	UG	1
			PG	-
4	No. of Courses having relevance to the Regional developmental needs	2024-2025	UG	-
			PG	-
5	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	9
			PG	-
6	No. of Courses focusing on Employability	2024-2025	UG	6
			PG	-
7	No. of Courses focusing on Entrepreneurship	2024-2025	UG	3
			PG	-
8	No. of Courses focusing on Skill Development	2024-2025	UG	9
			PG	-
9	No. of New courses	2024-2025	UG	10
			PG	-
10	Percentage of Revision	2024-2025	UG	100%
			PG	-
11	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	PE-6 GD-1 HV-4 ES-1 IKS-4
			PG	-
12	No. of Value-Added Courses	2024-2025	UG	1
			PG	-
13	No. of MOOC	2024-2025	UG	1
			PG	-

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1	No. of seats sanctioned	60
	No. of students admitted	10
2	Programmes given for Slow Learners	Spell and Tell, Assignment, Author Spotlight, Peer Learning, Just a Minute, Group Reading Circles
3	Programmes given for Advanced Learners	Newspaper Reading, Preparing Essays, Self Study
4	Student -Centric Methods followed to Enhance Teaching Learning	1) Experiential Learning Exhibition, Newspaper from History, Coffee House 2) Participatory Learning Poster Presentation, Board of Studies, Wall Painting, 3) Problem Solving Debate 4) Assessment Methods Online Quiz, Open Book Exam
5	ICT Tools and Resources used	PPT, YouTube, Google Forms, Slido, Google Classroom
6	UG Pass percentage	91.5%
7	PG Pass percentage	-

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

Sl. No.	Research	2024-2025
1.	No. of Research Guides	-
2.	No. of Research Scholars	-
3.	No. of Ph.Ds Awarded	-
4.	No. of Awards Received for Research	-
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	1
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	-
8.	No. of Articles Published in UGC CARE Listed Journals	-
9.	No. of Articles Published in Scopus	-
10.	No. of Articles Published in Web of Science	-
11.	No. of Articles Published in SCI/SCIE	-

12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	-
13.	Citation Index of the Department	-
14.	H-Index of the Department	-
15.	No. of Articles Presented in Conferences	-
16.	Amount Generated from Consultancy	-
17.	No. of Collaborative Activities	-
18.	Mention the Collaborative Activities Carried out by the Department	-
19.	No. of Functional MoUs	-
20.	Membership in any Academic Bodies	-
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	1
2.	No. of Smart Classrooms	1
3.	No. of Computers for Teaching and Learning Process	1
4.	No. of E-content Developed	4

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	5
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	10
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	-
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	-
7.	No. of Alumni Chapter Meet	-

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	1

2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	-
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	-
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	4
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	3
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	3

Best Practices

- Daimon Angel
- Students' Spotlight

Distinctiveness

- Banner Release
- Shutter Shack (Wall to Life)

Future Plan

- Offer certification programs in digital journalism, podcasting, content writing, and video editing.
- Launch a department journal to publish creative and critical writings by students and faculty.
- Create a podcasting space for students to host discussions, interviews, and storytelling.
- Promote media literacy and storytelling in nearby schools through outreach programs.
- Guide students in creating personal blogs or portfolios to exhibit their media and literary projects.
- To give practical sessions with industry visit and training for placement.

Recommendations

- Use project-based learning, student-led seminars, and collaborative assignments to enhance practical understanding.
- Include subscriptions to international journals, e-books, films, and databases related to literature, media, and communication studies.
- Organize a student research colloquium to present papers and creative projects with critical engagement.
- Establish internship and training linkages with local newspapers, magazines, FM stations, and digital platforms.
- Conduct awareness programs in local schools or communities about responsible media use and digital ethics.

- Encourage students to create short films or digital stories addressing social issues.
- Organize annual fests, seminars, and publication drives to boost student participation and visibility.

External experts	Signature
Dr. R. Azhagu raj Assistant professor (senior scale) & director of IQAC, St. Xavier's college (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121, THRISUR (T), KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIAN RAJA Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, M.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
Head of the department	
Dr. M. Maria Helen Janoba, Department of English (S.F) Holy cross college (autonomous), Nagercoil.	 Department of English (S.F.) Holy Cross College (Autonomous) Nagercoil - 629 004

Name of the Department : TAMIL
Year of inception : 1966
Number of Faculty members : 5

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1	No. of Courses	2024-2025	UG	8
			PG	-
2	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	3
			PG	-
3	No. of Courses having relevance to the National developmental needs	2024-2025	UG	-
			PG	-
4	No. of Courses having relevance to the Regional developmental needs	2024-2025	UG	8
			PG	-
5	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	-
			PG	-
6	No. of Courses focusing on Employability	2024-2025	UG	-
			PG	-
7	No. of Courses focusing on Entrepreneurship	2024-2025	UG	-
			PG	-
8	No. of Courses focusing on Skill Development	2024-2025	UG	8
			PG	-
9	No. of New courses	2024-2025	UG	2
			PG	-
10	Percentage of Revision	2024-2025	UG	60%
			PG	-
11	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	5
			PG	-
12	No. of Value-Added Courses	2024-2025	UG	-
			PG	-
13	No. of MOOC	2024-2025	UG	-
			PG	-

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	-
2.	No. of students admitted	-

3.	Programmes given for Slow Learners	Remedial, Class tests, Oral test, Providing extra attention
4.	Programmes given for Advanced Learners	Drama, Group Discussion, Welcome Speech, Vote of Thanks, Debate, Elocution, Seminars, Leadership
5.	Student -Centric Methods followed to Enhance Teaching Learning	Experiential Learning: Role play, field visits, exhibitions, and performance-based tasks. Participative Learning: Drawing competitions, speeches, storytelling, and seminars. Assessment Methods: Creative writing, leadership training, and peer teaching.
6.	ICT Tools and Resources used	Google Classroom, Google Meet, YouTube, films Assignment, E- Content, Power point and Videos
7.	UG Pass percentage	99
8.	PG Pass percentage	-

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

Sl. No.	Research	2024-2025
1.	No. of Research Guides	3
2.	No. of Research Scholars	-
3.	No. of Ph.D's Awarded	-
4.	No. of Awards Received for Research	-
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	1
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	14
8.	No. of Articles Published in UGC CARE Listed Journals	
9.	No. of Articles Published in Scopus	-
10.	No. of Articles Published in Web of Science	-
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	3
13.	Citation Index of the Department	-
14.	H-Index of the Department	-
15.	No. of Articles Presented in Conferences	12

16.	Amount Generated from Consultancy	-
17.	No. of Collaborative Activities	1
18.	Mention the Collaborative Activities Carried out by the Department	Bharathiyar Memorial Day
19.	No. of Functional MoUs	1
20.	Membership in any Academic Bodies	-
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	-
2.	No. of Smart Classrooms	-
3.	No. of Computers for Teaching and Learning Process	-
4.	No. of E-content Developed	5

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	1
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	-
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	-
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	-
7.	No. of Alumni Chapter Meet	-

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	-
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	-
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	-

5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	1
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	3
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	-

Best Practices

- 2.Muthamizh Vizha
- International language Day
- 4. University level Tamizharivom Competition
- Food Fair Iynthinai
- Iynthinai Exhibition

Distinctiveness

- Muthamizh Vizha
- Sarakkonrai (Students Magazine)

Future Plan

- Students will be encouraged to publish articles in newspapers
- Conducting workshops or seminars on Literature
- Association for Students Reading Club

Recommendations

- Evidence can be collected from the students who have passed the TNPSC exam and documented in the Department.
- All the files are perfectly maintained.

EXTERNAL EXPERTS	SIGNATURE
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	 Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	

Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
HEAD OF THE DEPARTMENT	
Dr. M. Justin Buela, Department of Tamil Holy Cross College (Autonomous), Nagercoil.	 தமிழ்த்துறைத் தலைவர் திருச்சிவனாவை சுல்லாரி நாகர்கோவில்-629 004

Name of the Department : Tamil SF
Year of inception : 2011
Number of Faculty members : 4

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	8
			PG	-
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	3
			PG	-
3.	No. of Courses having relevance to the National developmental needs	2024-2025	UG	-
			PG	-
4.	No. of Courses having relevance to the Regional developmental needs	2024-2025	UG	8
			PG	-
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	-
			PG	-
6.	No. of Courses focusing on Employability	2024-2025	UG	-
			PG	-
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	-
			PG	-
8.	No. of Courses focusing on Skill Development	2024-2025	UG	8
			PG	-
9.	No. of New courses	2024-2025	UG	2
			PG	-
10.	Percentage of Revision	2024-2025	UG	60%
			PG	-
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	5
			PG	-
12.	No. of Value-Added Courses	2024-2025	UG	-
			PG	-
13.	No. of MOOC	2024-2025	UG	-
			PG	-

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	-
2.	No. of students admitted	-
3.	Programmes given for Slow Learners	Remedial Programme, field Visits, Friendly approach with slow learner

4.	Programmes given for Advanced Learners	Quiz Test, Class Test, Seminar, Guest Lecture, Participate in Competitive Exams
5.	Student -Centric Methods followed to Enhance Teaching Learning	Participative Learning Experiential Learning
6.	ICT Tools and Resources used	PPT, google classroom, YouTube
7.	UG Pass percentage	99
8.	PG Pass percentage	-

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

Sl. No.	Research	2024-2025
1.	No. of Research Guides	2
2.	No. of Research Scholars	
3.	No. of Ph.Ds Awarded	
4.	No. of Awards Received for Research	2
5.	No. of Projects Aailed	
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	1
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	1
8.	No. of Articles Published in UGC CARE Listed Journals	
9.	No. of Articles Published in Scopus	
10.	No. of Articles Published in Web of Science	
11.	No. of Articles Published in SCI/SCIE	6
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	
13.	Citation Index of the Department	
14.	H-Index of the Department	11
15.	No. of Articles Presented in Conferences	
16.	Amount Generated from Consultancy	
17.	No. of Collaborative Activities	
18.	Mention the Collaborative Activities Carried out by the Department	
19.	No. of Functional MoUs	1
20.	Membership in any Academic Bodies	
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	3

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	-
2.	No. of Smart Classrooms	-

3.	No. of Computers for Teaching and Learning Process	1
4.	No. of E-content Developed	16

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	1
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	1
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	-
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	-
7.	No. of Alumni Chapter Meet	1

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	1
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	-
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	-
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	1
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	1
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	3

Best Practices

- National Seminar
- Letter Writing Competition
- Greeting Card Competition
- Inter-College Quiz Competition

Distinctiveness

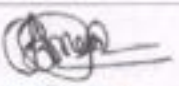
- Inter-College Quiz Competition

Future Plan

- Faculty to work towards receiving Sahithya Akademi Awards
- International Seminar with Collaboration
- Nadukal Exhibition
- UGC Collaboration Seminar

Recommendations

- Evidence can be collected from the students who have passed the TNPSC exam and documented in the Department.
- All the files are perfectly maintained.

EXTERNAL EXPERTS	SIGNATURE
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA - 680 121 THRISUR DT. KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIA RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, M.O Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
HEAD OF THE DEPARTMENT	
Dr. S. Ancy Mole, Department of Tamil (S.F) Holy Cross College (Autonomous), Nagercoil.	 Department of Tamil (S.F.) Holy Cross College (Autonomous) Nagercoil - 629 004

Name of the Department**: FRENCH****Year of inception****:1968****Number of Faculty members****:1****CRITERION I - CURRICULAR ASPECTS**

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	4
			PG	-
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	-
			PG	-
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	-
			PG	-
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	-
			PG	-
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	4
			PG	-
6.	No. of Courses focusing on Employability	2024-2025	UG	1
			PG	-
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	-
			PG	-
8.	No. of Courses focusing on Skill Development	2024-2025	UG	4
			PG	-
9.	No. of New courses	2024-2025	UG	2
			PG	-
10.	Percentage of Revision	2024-2025	UG	77.3%
			PG	-
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	-
			PG	Professional Ethics, -4 Gender - 4 Human Values- 4 Environment and Sustainability-4 Human Values-4
12.	No. of Value-Added Courses	2024-2025	UG	-
			PG	-
13.	No. of MOOCs	2024-2025	UG	-
			PG	-

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	-
2.	No. of students admitted	146
3.	Programmes given for Slow Learners	Remedial programme, Bilingual Teaching, Individual Teaching, Simplified notes
4.	Programmes given for Advanced Learners	Participation in competitions and Quiz, Master of ceremony in seminars and association meetings, Debate, Creative writing, Peer teaching
5.	Student -Centric Methods followed to Enhance Teaching Learning	Participative learning, Experiential learning, Self-directed active learning, Interactive method, Peer teaching, Blended learning, Flipped classroom
6.	ICT Tools and Resources used	Google meet, You Tube, Google classrooms, PowerPoint, E- content, Google Drive, WhatsApp, Educational CD's, E-Books, Quizzes, Slido, Edmodo, Gamma AI, Video recorder, Zoom
7.	UG Pass percentage	100%
8.	PG Pass percentage	-

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Sl. No.	Research	2024-2025
1.	No. of Research Guides	-
2.	No. of Research Scholars	-
3.	No. of Ph.Ds Awarded	-
4.	No. of Awards Received for Research	-
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	2
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	12
8.	No. of Articles Published in UGC CARE Listed Journals	-
9.	No. of Articles Published in Scopus	-
10.	No. of Articles Published in Web of Science	-

11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	3
13.	Citation Index of the Department	-
14.	H-Index of the Department	-
15.	No. of Articles Presented in Conferences	3
16.	Amount Generated from Consultancy	3,500
17.	No. of Collaborative Activities	7
18.	Mention the Collaborative Activities Carried out by the Department	Screening committee meeting-1 Joint author paper-3 Question setter- 3
19.	No. of Functional MoUs	2
20.	Membership in any Academic Bodies	All India French Teachers Association
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	-
2.	No. of Smart Classrooms	-
3.	No. of Computers for Teaching and Learning Process	1
4.	No. of E-content Developed	6

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	1
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	-
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	22
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	22
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	-
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	-
7.	No. of Alumni Chapter Meet	-

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	2
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	1
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	-
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	-
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	-
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	1

Best Practices

- Bridge course at the entry level
- Celebration of international festivals related to the French language (La Fête Nationale, La Fête de la Francophonie)
- MoU collaborations
- Exhibitions
- Progression to higher studies through career guidance
- National and international seminars/webinars
- Field trips
- Encouraging students to attend French language contests to enhance their learning experience outside the classroom.
- Use of multimedia resources to expose students to different accents and cultural contexts

Distinctiveness

- Focused Individual Mentoring and Bilingual Teaching
- Progression-Oriented Approach
- Integration of Cultural Literacy

Future Plan

- Promotion of International Certification
- Alumni Engagement and Network Building
- Digital Resource Development
- Skill-Based Add-On Courses
- "Earn While You Learn" Initiatives

Recommendations

- Applauded the activities carried out by the department.
- Special appreciation for the students' participation in A1 competitive exam

EXTERNAL EXPERTS	SIGNATURE
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIAM RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
HEAD OF THE DEPARTMENT	
Ms. Anbu Hanna Dora, Department of French Holy Cross College (Autonomous), Nagercoil.	 P. T. ANBU HANNAH DORA M.A. M.Phil. Associate Professor and Head Department of French Holy Cross College Nagercoil

Name of the Department**: History**

Year of inception

: 1966

Number of Faculty members

: 7

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1	No. of Courses	2024-2025	UG	30
			PG	28
2	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	1
			PG	3
3	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	10
			PG	18
4	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	8
			PG	7
5	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	12
			PG	9
6	No. of Courses focusing on Employability	2024-2025	UG	20
			PG	25
7	No. of Courses focusing on Entrepreneurship	2024-2025	UG	4
			PG	4
8	No. of Courses focusing on Skill Development	2024-2025	UG	19
			PG	28
9	No. of New courses	2024-2025	UG	5
			PG	17
10	Percentage of Revision	2024-2025	UG	65
			PG	80
11	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	65
			PG	85
12	No. of Value-Added Courses	2024-2025	UG	2
			PG	2
13	No. of MOOCs	2024-2025	UG	2
			PG	1

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	UG- 64 PG - 20
2.	No. of students admitted	UG- 35 PG - 09

3.	Programmes given for Slow Learners	One to One teaching, Teaching with simplified notes, Peer group study, Content writing, Daily homework, Daily tests, Continuous monitoring
4.	Programmes given for Advanced Learners	NET/SET Coaching, TNPSE Coaching, Seminar presentations, Self-study, Video/PPT Making, Resource Person in Association and other meetings.
5.	Student -Centric Methods followed to Enhance Teaching Learning	Role plays/Demo, Field Trips, Internships, Seminars, Quiz, Debates, Word Puzzles, Cross words. Preparing Time line and mind maps
6.	ICT Tools and Resources used	Interactive PPT and Videos, You Tube videos, AI Tools, Chart GPT, Gama AI, Google forms, Quizizz
7.	UG Pass percentage	71%
8.	PG Pass percentage	100%

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Year of Establishment of the Research Centre : 2017

Sl. No.	Research	2024-2025
1.	No. of Research Guides	3
2.	No. of Research Scholars	10 (5submitted) 5(ongoing)
3.	No. of Ph.Ds Awarded	-
4.	No. of Awards Received for Research	-
5.	No. of Projects Aailed	-
6.	No. of s/ Conferences/ FDPs/ PDPs/Workshops Organised	2(Seminar)
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	Orientation – 2 FDP - 4
8.	No. of Articles Published in UGC CARE Listed Journals	1
9.	No. of Articles Published in Scopus	-
10.	No. of Articles Published in Web of Science	-
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	-
13.	Citation Index of the Department	-
14.	H-Index of the Department	-
15.	No. of Articles Presented in Conferences	13
16.	Amount Generated from Consultancy	Rs. 5,500
17.	No. of Collaborative Activities	3
18.	Mention the Collaborative Activities Carried out by the Department	MoU and IIC
19.	No. of Functional MoUs	3

20.	Membership in any Academic Bodies	3
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	5+1(Research Room)
2.	No. of Smart Classrooms	1(Smart Board) +4(TV)
3.	No. of Computers for Teaching and Learning Process	1+3(Department and Research Centre)
4.	No. of E-content Developed	8

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	3
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	3
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	3
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	Medals -13
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	23
7.	No. of Alumni Chapter Meet	2

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	-
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	1
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	-
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	1
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values,	2

	Rights, Duties and Responsibilities of citizens:	
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	6

Best Practices

- HISTORIA – National Voters Day celebration on every 25th January.
- Gandhi Exam – Conducting the “Examination on My Experiments with Truth” in memory of the assassination of Mahatma Gandhi on 30th January 1948.
- TORNUS – World Tourism Day celebration.
- Department Museum

Distinctiveness

- Start steps by Staff and Students. (Young Writers Forum)
- Archaeological artifacts are also available in the department for exhibition.
- TORNUS – World Tourism Day celebration.

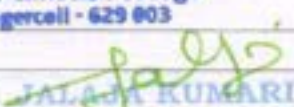
Future Plan

- To organize collaborative activities in international levels.
- Follow up activities to Alumnae to acquire government jobs.
- To publish research articles in Scopus and referred journals.
- To apply for Patents by staff & students.

Recommendations:

- For every activity, the outcome should be mentioned.
- HoDs should give their signatures and affix the seal for all activities.

EXTERNAL EXPERTS	SIGNATURE
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 R. AZHAGU RAJ Director, IQAC Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	 Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 DR. G. BALASUBRAMANIA RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012

Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
HEAD OF THE DEPARTMENT	
Dr. I. Jalaja Kumari Department of History Holy Cross College (Autonomous), Nagercoil.	 Dr. I. JALAJA KUMARI Assistant Professor & Head Department of History Holy Cross College (Autonomous) Nagercoil - 629004

Name of the Department : **Economics**
Year of inception : **1966**
Number of Faculty members : **7**

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	42
			PG	34
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	6
			PG	4
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	7
			PG	10
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	5
			PG	6
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	21
			PG	24
6.	No. of Courses focusing on Employability	2024-2025	UG	6
			PG	6
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	1
			PG	2
8.	No. of Courses focusing on Skill Development	2024-2025	UG	1
			PG	9
9.	No. of New courses	2024-2025	UG	2
			PG	4
10.	Percentage of Revision	2024-2025	UG	100
			PG	100
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	42
			PG	34
12.	No. of Value-Added Courses	2024-2025	UG	2
			PG	2
13.	No. of MOOC	2024-2025	UG	6
			PG	5

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025	
1.	No. of seats sanctioned	UG - 64	PG- 30
2.	No. of students admitted	UG - 17	PG - 16
3.	Programmes given for Slow Learner	Group Discussion, Individual Coaching,	

		Solving Simple Problems, Teaching Small portion, Peer Teaching, Personal Counselling, Reading Practice, Class test
4.	Programmes given for Advanced Learners	Welcome Address, Vote of Thanks, Paper Presentation, Book Review, Master of Ceremony, Seminar, Coaching slow learners, Paper Publication, Inter class quiz competition, Career guidance programmes, Participating in Competitions organized by other colleges, Know your economy test, Organizing meetings
5.	Student -Centric Methods followed to Enhance Teaching Learning	<u>Experiential Learning</u> Industrial Visit, Attending Seminars, Exposure to lectures by experts, Service Learning , Association Meeting, Lecture, Debate, Group Discussion, Online Quiz, Research Colloquium, Participation in cultural activities <u>Participative Learning</u> Experience Sharing, Chart Work, Informative Talk on World Population Day, Inter Class Quiz Competition, Book Review, Model Making Competition, Student Administration Day, Youth Skill Day Competitions, ICT Presentation by students, Participation in Extension Activity
6.	ICT Tools and Resources used	Quizziz, Google Classroom, ICT enabled classroom, Google form, PPT Presentation, Online materials
7.	UG Pass percentage	94
8.	PG Pass percentage	100

CRITERION III -RESEARCH, INNOVATION AND EXTENSION

Year of Establishment of the Research Centre : 2018

Sl. No.	Research	2024-2025
1.	No. of Research Guides	2
2.	No. of Research Scholars	Full Time – 3 Part Time - 2
3.	No. of Ph.Ds Awarded	-
4.	No. of Awards Received for Research	-
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	Seminar – 1 IIC Seminar - 2
7.	No. of Programmes Participated (Professional Development Programmes	5 2

	Orientation / Induction Programmes Refresher Courses Short-Term Course	- 6
8.	No. of Articles Published in UGC CARE Listed Journals	-
9.	No. of Articles Published in Scopus	1
10.	No. of Articles Published in Web of Science	-
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	6
13.	Citation Index of the Department	-
14.	H-Index of the Department	-
15.	No. of Articles Presented in Conferences	31
16.	Amount Generated from Consultancy	2000
17.	No. of Collaborative Activities	1 – KYE Paper Presentation – 3 DC - 2
18.	Mention the Collaborative Activities Carried out by the Department	Know your Economy Test-Interdepartmental test
19.	No. of Functional MoUs	3
20.	Membership in any Academic Bodies	2
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	1(Faculty)

CRITERION IV-INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	5
2.	No. of Smart Classrooms	5
3.	No. of Computers for Teaching and Learning Process	2
4.	No. of E-content Developed	94

CRITERION V- STUDENT SUPPORT AND PROGRESSION

SL. No	Student Support	2024-2025
1	No. of Capacity Development and Skill Enhancement Activities Organised	1
2	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	-
3	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
4	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
5	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	-
6	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	7
7	No. of Alumni Chapter Meet	3

CRITERION VII-INSTITUTIONAL VALUES AND BEST PRACTICES

SL. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	1
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	-
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	-
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	4
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	4
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	5

Best Practices

- Research Colloquium
- Youth Skill Day
- Econ Bells
- Annual Session on Career opportunities for the students of Economics
- Competition on Paper Presentation
- Financial Awareness Meet

Distinctiveness

- Release of ISBN book
- KYE Test
- Peace Walk
- Humanitarian Day
- Poverty Eradication Programme
- All the students (PG) present paper in the international seminar

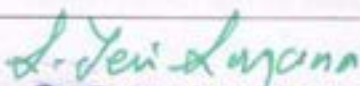
Future Plan

- Collaboration with international institutions
- Staff Exchange Programme
- Inter-School Quiz Competitions
- Orientation to the Economics Teachers in Schools
- Enroll more students in the discipline

Recommendations

- Commended the initiative of preparing an eco-friendly banner and appreciated the active involvement of students, particularly their paper presentations at the national seminar.
- Records are maintained in a neat and organized manner, which demonstrates attention to detail and effective record management.

EXTERNAL EXPERTS	SIGNATURE
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	  Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	  Dr. S. Godwin Wesley, M.A Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003

HEAD OF THE DEPARTMENT	
Dr. S. Jeni Sanjana Department of Economics Holy Cross College (Autonomous), Nagercoil.	 DR. S. JENI SANJANA Head of the Department Department of Economics Holy Cross College (Autonomous), Nagercoil.

Name of the Department : Commerce
Year of inception : 1980
Number of Faculty members : 4

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	34
			PG	-
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	1
			PG	-
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	22
			PG	-
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	-
			PG	-
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	11
			PG	-
6.	No. of Courses focusing on Employability	2024-2025	UG	26
			PG	-
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	9
			PG	-
8.	No. of Courses focusing on Skill Development	2024-2025	UG	34
			PG	-
9.	No. of New courses	2024-2025	UG	3
			PG	-
10.	Percentage of Revision	2024-2025	UG	20%
			PG	-
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	33
			PG	-
12.	No. of Value Added Courses	2024-2025	UG	4
			PG	-
13.	No. of MOOCs	2024-2025	UG	8
			PG	-

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	64
2.	No. of students admitted	64

3.	Programmes given for Slow Learner	Peer teaching, Bilingual teaching, Simple notes were given, Think Tank Session, One-to – one teaching, Tutoring
4.	Programmes given for Advanced Learners	Opportunity to take Seminar, Advanced learners were given training to speak in English, Advanced learners were given opportunity to coach the Slow learners, opportunity to give Master of Ceremony, Book Review by the Advanced learners
5.	Student -Centric Methods followed to Enhance Teaching Learning	Interactive classroom, Product launching, Preparing models (RBI etc.), Arranging Exhibitions, Practical Assignments (online purchase), Group projects, Consumer Day Competitions
6.	ICT Tools and Resources used	Google Meet, Google Classroom, Whatsapp Group, Quizzes, Gamma, Google forms, Menti meter, WhatsApp Poll, Institutional LMS, Render forest
7.	UG Pass percentage	100
8.	PG Pass percentage	-

CRITERION III -RESEARCH, INNOVATION AND EXTENSION

Year of Establishment of the Research Centre : 2017

Sl. No.	Research	2024-2025
1.	No. of Research Guides	4+1(Dr. M. Mary Helen Stella)
2.	No. of Research Scholars	9
3.	No. of Ph.Ds Awarded	1
4.	No. of Awards Received for Research	1
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	3
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	12
8.	No. of Articles Published in UGC CARE Listed Journals	6
9.	No. of Articles Published in Scopus	6
10.	No. of Articles Published in Web of Science	2
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	5(Crossian)
13.	Citation Index of the Department	-
14.	H-Index of the Department	-
15.	No. of Articles Presented in Conferences	17
16.	Amount Generated from Consultancy	Rs.2000/-
17.	No. of Collaborative Activities	3

18.	Mention the Collaborative Activities Carried out by the Department	Publications, Conference, Seminar & Value-added Courses.
19.	No. of Functional MoUs	6
20.	Membership in any Academic Bodies	4
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV-INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	3
2.	No. of Smart Classrooms	3
3.	No. of Computers for Teaching and Learning Process	3
4.	No. of E-content Developed	5

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	12
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	11
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	12
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	10
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	3
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	2
7.	No. of Alumni Chapter Meet	1

CRITERION VII-INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	1
2.	No. of Students using Bicycles	1
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	1
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	1

5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	-
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	1
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	1

Best Practices

- Budget live telecast every year to the students
- Consumer Day Celebration
- Saree Pre Pleating Course under WISE Project - offered for neighbourhood
- Joy of Sharing
- Green gift for the resource persons and guests
- Eco-friendly materials used for stage decoration
- Students research projects in accordance UN SDGs sustainable goals

Distinctiveness

- Pin- Money
- H.Com Share
- Camp on Zero Balance Savings Account by India Post Payments Bank
- Cross Com Tailoring Unit for women
- Aha - Oho Traditional Food (Export to Singapore & USA)

Future Plan

- MoU with Industries
- Advanced Computer Lab for Commerce Department
- Organising UGC - Sponsored Conference
- Collaboration with Foreign Universities for Faculty Exchange and Publications

Recommendations

- All the files are systematically maintained.
- Appreciated the excellent coordination among department members.
- The staff has taken commendable efforts not only to impart academic knowledge but also to nurture the individual skills of students by motivating them to actively participate in various competitions.
- To form a common Finance Club for the three departments and to organize programmes for all the commerce students.
- For every activity, the outcome should be mentioned.

EXTERNAL EXPERTS	SIGNATURE
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DIST., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIA RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012.
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
HEAD OF THE DEPARTMENT	
Dr. S. Mary Pearly Sumathi, HoD, Department of Commerce, Holy Cross College Nagercoil	 Dr. S. MARY PEARLY SUMATHI, Ph.D Head of the Department PG and Research Department of Commerce Holy Cross College (Autonomous) Nagercoil - 629 004

Name of the Department**: Commerce S.F I****Year of inception****: 2010****Number of Faculty members****: 7****CRITERION I - CURRICULAR ASPECTS**

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1	No. of Courses	2024-2025	UG	34
			PG	38
2	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	1
			PG	3
3	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	22
			PG	21
4	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	-
			PG	2
5	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	11
			PG	21
6	No. of Courses focusing on Employability	2024-2025	UG	26
			PG	16
7	No. of Courses focusing on Entrepreneurship	2024-2025	UG	9
			PG	13
8	No. of Courses focusing on Skill Development	2024-2025	UG	34
			PG	38
9	No. of New courses	2024-2025	UG	3
			PG	5
10	Percentage of Revision	2024-2025	UG	20%
			PG	27.78%
11	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	33
			PG	32
12	No. of Value-Added Courses	2024-2025	UG	4
			PG	4
13	No. of MOOC	2024-2025	UG	-
			PG	1

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1	No. of seats sanctioned	111

2	No. of students admitted	44
3	Programmes given for Slow Learners	Simple notes, Slip test, Problem solving Group discussion
4	Programmes given for Advanced Learners	Creating Puzzles, Participating in Skit and Role play, Album Making, Interaction in the classroom, Participation in Quiz programs, Active Participation in Student Administration Day, Participation in competitions, Participation in cultural activities, Internship, Book review, Creating YouTube Videos
5	Student -Centric Methods followed to Enhance Teaching Learning	Industrial Visit, Field visit (CEC), Demonstration with models, Attending seminars, conferences and workshops, Study tour, Peer teaching, Album Making, Chart work, Continuous Internal Assessment, Summative Examination, Seminar, Dictation, Creative Writing, Fluency in English in Presentations
6	ICT Tools and Resources used	E-Content, Flipped classroom, Interactive PPT, YouTube videos, Self-preparing videos
7	UG Pass percentage	86
8	PG Pass percentage	100

CRITERION III -RESEARCH, INNOVATION AND EXTENSION

Sl. No.	Research	2024-2025
1.	No. of Research Guides	1
2.	No. of Research Scholars	2
3.	No. of Ph.Ds Awarded	2
4.	No. of Awards Received for Research	-
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	2
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	25
8.	No. of Articles Published in UGC CARE Listed Journals	9
9.	No. of Articles Published in Scopus	4
10.	No. of Articles Published in Web of Science	-
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	2
13.	Citation Index of the Department	-
14.	H-Index of the Department	-
15.	No. of Articles Presented in Conferences	

16.	Amount Generated from Consultancy	-
17.	No. of Collaborative Activities	-
18.	Mention the Collaborative Activities Carried out by the Department	-
19.	No. of Functional MoUs	1
20.	Membership in any Academic Bodies	-
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV-INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	5
2.	No. of Smart Classrooms	2
3.	No. of Computers for Teaching and Learning Process	5
4.	No. of E-content Developed	36

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	3
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	128
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	5
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	Nil
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	2
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	3
7.	No. of Alumni Chapter Meet	Nil

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	-
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	-

4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	Nil
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	1
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	2

Best Practices

- Logo Competition organized in view of seminar
- Joy of sharing
- World Consumer Rights day celebration
- Entrepreneurial day celebration

Distinctiveness

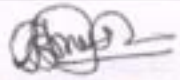
- Skill-Oriented Learning - The department integrates practical training like internships, industrial visits, case studies and simulations alongside theory to prepare students for real-world business and financial challenges.
- Holistic Student Development – Beyond academics, the department focuses on entrepreneurship development, leadership activities, soft skills, and professional certifications (Tally, GST, digital marketing, etc.) to enhance employability and confidence.

Future Plan

- Strengthen Research & Publications – Encourage faculty and students to undertake research projects, publish in reputed journals, and organize seminars, conferences, and workshops.
- Enhance Industry Collaboration – Establish more MoUs with companies, banks, and professional bodies to provide internships, training, and placement.

Recommendations

- All the files are systematically maintained.
- Appreciated the excellent coordination among department members.
- The staff has taken commendable efforts not only to impart academic knowledge but also to nurture the individual skills of students by motivating them to actively participate in various competitions.
- All the files are systematically maintained.
- Excellent performance overall.

EXTERNAL EXPERTS	SIGNATURE
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator <i>Internal Quality Assurance Cell</i> ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 DR. G. BALASUBRAMANIAM RAJA Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
HEAD OF THE DEPARTMENT	
Dr. R. Evalin Latha, Department of Commerce (SF-1) Holy Cross College (Autonomous), Nagercoil.	 Dr. R. Evalin Latha, M.Com., M.Phil., Ph.D Head of the Department of Commerce (SF-1) Holy Cross College (Autonomous) Nagercoil - 629 004

Name of the Department : **Commerce SF II**
Year of inception : **2017**
Number of Faculty members : **5**

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	34
			PG	-
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	1
			PG	-
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	22
			PG	-
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	-
			PG	-
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	11
			PG	-
6.	No. of Courses focusing on Employability	2024-2025	UG	26
			PG	-
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	9
			PG	-
8.	No. of Courses focusing on Skill Development	2024-2025	UG	34
			PG	-
9.	No. of New courses	2024-2025	UG	3
			PG	-
10.	Percentage of Revision	2024-2025	UG	20%
			PG	-
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	33
			PG	-
12.	No. of Value Added Courses	2024-2025	UG	1
			PG	-
13.	No. of MOOCs	2024-2025	UG	3
			PG	-

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	-
2.	No. of students admitted	-

3.	Programmes given for Slow Learners	Remedial Classes, Worksheets and short Modules, Peer Teaching, Doubt clarification, Peer group study
4.	Programmes given for Advanced Learners	Online Courses (Swayam), E-Assignments, Self Learning Course, Master of Ceremony, entrepreneurial activities, Tutoring slow learners, Writing Assignment on more challenging topics
5.	Student -Centric Methods followed to Enhance Teaching Learning	Industrial visit, Participatory Discussion, Group Work, Seminars, Case -based instruction, Co-operative Learning.
6.	ICT Tools and Resources used	Google Classroom, Google Meet, Nearpod, Slido, Menti meter, Kahoot, Quizziz
7.	UG Pass percentage	II Year- III Year-
8.	PG Pass percentage	-

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Year of Establishment of the Research Centre : 2017

Sl. No.	Research	2024-2025
1.	No. of Research Guides	2
2.	No. of Research Scholars	9
3.	No. of Ph.Ds Awarded	-
4.	No. of Awards Received for Research	-
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	2
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	3
8.	No. of Articles Published in UGC CARE Listed Journals	2
9.	No. of Articles Published in Scopus	2
10.	No. of Articles Published in Web of Science	-
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	1
13.	Citation Index of the Department	-
14.	H-Index of the Department	-
15.	No. of Articles Presented in Conferences	-
16.	Amount Generated from Consultancy	1000
17.	No. of Collaborative Activities	-
18.	Mention the Collaborative Activities Carried out by the Department	-
19.	No. of Functional MoUs	4
20.	Membership in any Academic Bodies	-

21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-
-----	---	---

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	2
2.	No. of Smart Classrooms	2
3.	No. of Computers for Teaching and Learning Process	-
4.	No. of E-content Developed	15

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	-
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	2
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	13
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	-
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	-
7.	No. of Alumni Chapter Meet	-

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	Nil
2.	No. of Students using Bicycles	Nil
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	1
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	1
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	Nil

6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	Nil
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	Nil

Best Practices

- Motivating Students to Use Steel Bottles and Lunch Boxes
- Encouraging students to design the invitation & certificate
- Motivating Students to Build Vocabulary by Playing Scrabble Games
- Faculty Members Donating Books to the Department Library on their birthdays
- Growing Green Plants and Ornamental Fish in the Department

Distinctiveness

- Through case studies, simulations, internships, and industry projects, the department provides hands-on learning experiences that help students develop practical skills and real-world insights.
- The department is led by a team of highly qualified faculty members with expertise in law, finance, accounting, and corporate governance, who bring both academic depth and industry experience to the classroom.

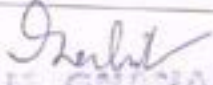
Future Plan

- Include certification-based courses in collaboration with ICSI, SEBI, and other regulatory bodies.
- Establish MoUs with corporate firms, law firms, and company secretary professionals for internships, projects, and placements.
- Organize job fairs and on-campus interviews.

Recommendations

- All the files are systematically maintained.
- Appreciated the excellent coordination among department members.
- Excellent performance overall.
- The staff has taken commendable efforts not only to impart academic knowledge but also to nurture the individual skills of students by motivating them to actively participate in various competitions.
- To form a common Finance Club for the three departments and to organize programmes for all the commerce students.
- For every activity, the outcome should be mentioned.

EXTERNAL EXPERTS	SIGNATURE
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.

Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
HEAD OF THE DEPARTMENT	
Dr. M. Gnana Muhila, Department of Commerce (SF-II) Holy Cross College (Autonomous), Nagercoil.	 DR. M. GNANA MUHILA Head & Assistant Professor Department of Commerce (SF) Holy Cross College (Autonomous) Nagercoil - 629 004

Name of the Department : Social Work
Year of inception : 2007
Number of Faculty members : 3

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	-
			PG	23
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	-
			PG	17
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	-
			PG	03
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	-
			PG	02
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	-
			PG	01
6.	No. of Courses focusing on Employability	2024-2025	UG	-
			PG	07
7.	No. of Courses focussing on Entrepreneurship	2024-2025	UG	-
			PG	01
8.	No. of Courses focusing on Skill Development	2024-2025	UG	-
			PG	23
9.	No. of New courses	2024-2025	UG	-
			PG	08
10.	Percentage of Revision	2024-2025	UG	-
			PG	85
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	-
			PG	PE-3 GD-4 HV-4 ES-3 IKS-10
12.	No. of Value-Added Courses	2024-2025	UG	-
			PG	02
13.	No. of MOOCs	2024-2025	UG	-
			PG	-

CRITERION II - TEACHING-LEARNING AND EVALUATION

SL No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	25
2.	No. of students admitted	13
3.	Programmes given for Slow Learners	Debate, Group Discussion, Role Play, Community

		Organization Programme. Mentor Ward, Peer Teaching.
4.	Programmes given for Advanced Learners	Seminar Presentation, Quiz (MCQ), Case Work, Group Work, Rural Camp, Field Visit, Mind Map.
5.	Student -Centric Methods followed to Enhance Teaching Learning	Internships, Field Work, Peer teaching, Video Making, Mind maps, Participatory discussion, Skits or role plays, Creative Writing, Group Discussion, Interactive Classroom activities, Critical and analytical study, Seminars, Class Test, Assignment, Quiz, Open Book Test
6.	ICT Tools and Resources used	YouTube, Google Classroom, Google Meet, Quizzes, Survey Heart Forms App, Google Forms, Socrative.
7.	UG Pass percentage	-
8.	PG Pass percentage	100%

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Sl. No.	Research	2024-2025
1.	No. of Research Guides	-
2.	No. of Research Scholars	-
3.	No. of Ph.Ds Awarded	-
4.	No. of Awards Received for Research	-
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	-
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	FDP- 2 Short Term Course- 4
8.	No. of Articles Published in UGC CARE Listed Journals	-
9.	No. of Articles Published in Scopus	-
10.	No. of Articles Published in Web of Science	-
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	-
13.	Citation Index of the Department	-
14.	H-Index of the Department	-

15.	No. of Articles Presented in Conferences	3
16.	Amount Generated from Consultancy	-
17.	No. of Collaborative Activities	-
18.	Mention the Collaborative Activities Carried out by the Department	-
19.	No. of Functional MoUs	2
20.	Membership in any Academic Bodies	-
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	2
2.	No. of Smart Classrooms	1
3.	No. of Computers for Teaching and Learning Process	1
4.	No. of E-content Developed	3

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	1
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	-
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	CATHARSIS 2K24 Varity Show Cultural- Team- National- II Prize, Photography-I Prize, Mime-II Prize, Street play-III, Quiz-III Prize
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	-
7.	No. of Alumni Chapter Meet	1

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	8
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	-
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	4
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	-
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	13
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	2

Best Practices

- Regular Visit to the social work settings.
- Street plays and folk arts
- Community chest practice (fund raising)
- Study Tour visit - National social work Institution
- Capacity Building - academic event Management
- Movie camp

Distinctiveness

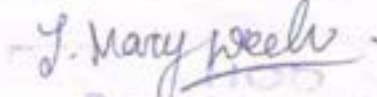
- Diploma Programmes related to Therapeutic Intervention
- Environmental sustainability & Eco System Management Programme
- Camps and Internships in rural, maritime, and tribal communities

Future Plan

- Initiate collaboration with NGOs for public health promotion and disaster preparedness and response
- Enabling access to mental health services through promotion of pre-morbid prevention
- Involvement in projects of the welfare department of the district
- Increasing greater community involvement in women entrepreneurial activities.

Recommendations

- To sign Memorandum of Understanding with, Human service organizations located in foreign countries.
- Publish more articles in journals listed under Scopus.

EXTERNAL EXPERTS	SIGNATURE
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 DR. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
HEAD OF THE DEPARTMENT	
Dr. J. Mary Deeba Department of Social Work Holy Cross College (Autonomous), Nagercoil,	 Dept. of Social Work Holy Cross College (Autonomous) Nagercoil

Name of the Department

: Costume Design and Fashion

Year of inception

: 2023

Number of Faculty members

: 3

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1	No. of Courses	2024-2025	UG	9
			PG	-
2	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	9
			PG	-
3	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	7
			PG	-
4	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	7
			PG	-
5	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	7
			PG	-
6	No. of Courses focusing on Employability	2024-2025	UG	9
			PG	-
7	No. of Courses focusing on Entrepreneurship	2024-2025	UG	7
			PG	-
8	No. of Courses focusing on Skill Development	2024-2025	UG	9
			PG	-
9	No. of New courses	2024-2025	UG	9
			PG	-
10	Percentage of Revision	2024-2025	UG	75
			PG	-
11	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	4
			PG	-
12	No. of Value-Added Courses	2024-2025	UG	2
			PG	-
13	No. of MOOCs	2024-2025	UG	2
			PG	-

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	48
2.	No. of students admitted	19

3.	Programmes given for Slow Learners	Group Discussion, Peer Teaching, Reteaching Concept, One-to-One Teaching, Doubt Clearing Sessions, Bilingual Teaching, Simplified Course Materials
4.	Programmes given for Advanced Learners	Objective Tests Book Test, Slip Test, Open Book Test, Self-Learning Course, Seminars
5.	Student -Centric Methods-followed to Enhance Teaching Learning	Experiential Learning - Industrial Visit - In-Plant Training - Performance Based Learning - Hands-on Training - Skill Based Training Problem Solving - Brain Storming - Debates - Group Discussion - Lateral Thinking Participative Learning - Practical - Assignments - Peer Teaching - Seminar
6.	ICT Tools and Resources used	Institutional LMS Evaluation Tools - Google Forms - Quizizz AI Powered Tools - Slido - Gamma - Meta AI - Canva Communication and Networking Tools - Google Meet - Zoom - Google Classroom
7.	UG Pass percentage	75
8.	PG Pass percentage	-

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Sl. No.	Research	2024-2025
1.	No. of Research Guides	-

2.	No. of Research Scholars	-
3.	No. of Ph.Ds Awarded	-
4.	No. of Awards Received for Research	-
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	1
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	3
8.	No. of Articles Published in UGC CARE Listed Journals	-
9.	No. of Articles Published in Scopus	-
10.	No. of Articles Published in Web of Science	-
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	-
13.	Citation Index of the Department	-
14.	H-Index of the Department	-
15.	No. of Articles Presented in Conferences	-
16.	Amount Generated from Consultancy	-
17.	No. of Collaborative Activities	-
18.	Mention the Collaborative Activities Carried out by the Department	-
19.	No. of Functional MoUs	1
20.	Membership in any Academic Bodies	-
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	2
2.	No. of Smart Classrooms	2
3.	No. of Computers for Teaching and Learning Process	2
4.	No. of E-content Developed	9

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	4

2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	-
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT- JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	-
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	-
7.	No. of Alumni Chapter Meet	-

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	1
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	1
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	-
5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	1
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	-
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	1

Best Practices

- Skill enhancement training for women and youth
- Earn while you Learn scheme for department students
- Hands-on experience (Workshop, Demonstration)
- Regular industrial institution interaction programmes

Distinctiveness

- Fashion Festina Expo
- Certificate Courses

- Diploma
- Summer Courses

Future Plan

- Industry Collaborations
- Research and Innovation
- Entrepreneurship Development
- Digital Fashion
- State-of-the-Art Studios
- Fashion Show and Exhibition
- Fashion Library and Resource Center
- Research and Innovation

Recommendations

- Fashion Studio
- Fashion Show and Exhibition
- Fashion Library and Resource Center
- Appreciated the lab facilities in the department.

EXTERNAL EXPERTS	SIGNATURE
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai, 627 002.	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	 Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA/680 121 THRISUR DL, KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003

HEAD OF THE DEPARTMENT	
Ms. T. Menaka Costume Design and Fashion Holy Cross College (Autonomous), Nagercoil.	

HEAD OF THE DEPARTMENT
DEPARTMENT OF COSTUME DESIGN &
FASHION (S.F.)
HOLY CROSS COLLEGE (AUTONOMOUS)
NAGERCOIL 624 004

Name of the Department : Artificial Intelligence and Data Science

Year of inception : 2024

Number of Faculty members : 2

CRITERION I - CURRICULAR ASPECTS

S. No.	Curriculum Enrichment	Year	Programme	Number of courses
1.	No. of Courses	2024-2025	UG	11
			PG	-
2.	No. of Courses having relevance to the Local Developmental needs	2024-2025	UG	-
			PG	-
3.	No. of Courses having relevance to the National Developmental needs	2024-2025	UG	-
			PG	-
4.	No. of Courses having relevance to the Regional Developmental needs	2024-2025	UG	-
			PG	-
5.	No. of Courses having relevance to the Global Developmental needs	2024-2025	UG	11
			PG	-
6.	No. of Courses focusing on Employability	2024-2025	UG	5
			PG	-
7.	No. of Courses focusing on Entrepreneurship	2024-2025	UG	1
			PG	-
8.	No. of Courses focusing on Skill Development	2024-2025	UG	11
			PG	-
9.	No. of New courses	2024-2025	UG	11
			PG	-
10.	Percentage of Revision	2024-2025	UG	100
			PG	-
11.	No. of Courses address to cross-cutting issues (Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values and IKS)	2024-2025	UG	-
			PG	-
12.	No. of Value-Added Courses	2024-2025	UG	1
			PG	-
13.	No. of MOOCs	2024-2025	UG	9
			PG	-

CRITERION II - TEACHING-LEARNING AND EVALUATION

Sl. No.	Teaching-Learning	2024-2025
1.	No. of seats sanctioned	48
2.	No. of students admitted	29
3.	Programmes given for Slow Learners	Class test, Quiz, Peer Teaching, Open Book Test
4.	Programmes given for Advanced Learners	UG students are motivated to join Online courses like MOOC, SWAYAM and Certification

		Courses, and to participate in Paper Presentations, Hackathons
5.	Student -Centric Methods followed to Enhance Teaching Learning	Internships, Exhibition, Machine Learning Trainings, Peer teaching, Model making, Mind maps, Industrial Visit, Group Discussion, Interactive Classroom activities, Code Development, Seminars, Class Test, Assignment, e-Quiz, Open Book Test
6.	ICT Tools and Resources used	Slido, Near Pod, Pictory AI, In video Class point
7.	UG Pass percentage	100
8.	PG Pass percentage	-

CRITERION III - RESEARCH, INNOVATION AND EXTENSION

Sl. No.	Research	2024-2025
1.	No. of Research Guides	-
2.	No. of Research Scholars	-
3.	No. of Ph.Ds Awarded	-
4.	No. of Awards Received for Research	-
5.	No. of Projects Aailed	-
6.	No. of Seminars/ Conferences/ FDPs/ PDPs/Workshops Organised	-
7.	No. of Programmes Participated (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)	-
8.	No. of Articles Published in UGC CARE Listed Journals	-
9.	No. of Articles Published in Scopus	-
10.	No. of Articles Published in Web of Science	-
11.	No. of Articles Published in SCI/SCIE	-
12.	No. of Articles Published in Peer Reviewed Journals (Except UGC CARE, Scopus, WOS, SCI/SCIE)	1
13.	Citation Index of the Department	-
14.	H-Index of the Department	-
15.	No. of Articles Presented in Conferences	6
16.	Amount Generated from Consultancy	-
17.	No. of Collaborative Activities	2
18.	Mention the Collaborative Activities Carried out by the Department	1. Two Day Workshop on Machine Learning and Robotics in Collaboration with Hiltek Centre for AI & Robotics Pvt Ltd.

		2. Seminar on "Unlocking secrets of Cybersecurity" in Collaboration with Department of Computer Science, Holy Cross College
19.	No. of Functional MoUs	1
20.	Membership in any Academic Bodies	-
21.	No. of Awards received for Extension Activities (Students/ Faculty/ Department)	-

CRITERION IV- INFRASTRUCTURE AND LEARNING RESOURCES

Sl. No.	Infrastructure Details	2024-2025
1.	No. of Classrooms	1
2.	No. of Smart Classrooms	1
3.	No. of Computers for Teaching and Learning Process	30
4.	No. of E-content Developed	6

CRITERION V- STUDENT SUPPORT AND PROGRESSION

Sl. No.	Student Support	2024-2025
1.	No. of Capacity Development and Skill Enhancement Activities Organised	13
2.	No. of Students Benefitted from Guidance/Coaching for Competitive Examinations and Career Counselling	-
3.	No. of Students Appeared for State/ National/ International Examinations (e.g.: IIT- JAM/NET/SET/ JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
4.	No. of Students who Qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations)	-
5.	No. of Awards/Medals for Outstanding Performance in Sports and/or Cultural Activities (Mention separately Inter-university / State /National / International events)	3 (District Level) 1 (State Republic Parade Camp)
6.	No. of Sports and Cultural Events / Competitions/ Technical / Academic Fest / Organised by the Department	2
7.	No. of Alumni Chapter Meet	-

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Sl. No.	Institutional Values and Social Responsibilities	2024-2025
1.	No. of Gender Equity Programmes Organised	-
2.	No. of Students using Bicycles	-
3.	No. of Green Initiatives Within the Campus (Programmes and Activities)	1
4.	No. of Green Initiatives Outside the Campus (Programmes and Activities)	-

5.	No. of Programmes/Activities Organised for Tolerance and Harmony towards Cultural, Regional, Linguistic, Communal, Socio-economic and other Diversities	-
6.	No. of Programmes/Activities Organised for Constitutional Obligations: Values, Rights, Duties and Responsibilities of citizens:	-
7.	No. of Celebrations / Programmes Organised for National and International Commemorative days, Events and Festivals	2

Best Practices

- Usage of labs for simulation.
- Encouraging Project based learning.
- MoUs with AI startups and tech firms for curriculum alignment.

Distinctiveness

- AI for Social Good Projects: Focus on AI solutions for education, enhancing societal impact.
- Student-Led AI Clubs: Encourage student initiatives through AI clubs, journal reviews, seminars, and peer learning platforms.

Future Plan

- To launch industry-validated certification programs like Auto ML and ML Ops.
- To have International MoU's.

Recommendations

- Regular skill gap analysis
- Enhanced Computing Infrastructure
- Repetition of the same events in different files is to be avoided.
- Maintain grievances and action taken in a separate notebook.
- Field projects can be from multidisciplinary areas. See to it that it is evaluated by reviewers from that discipline.
- The Semester Examination results' hard copy provided by the COE office has to have the Principal's signature.
- UG students may be permitted to do individual projects.
- In remedial program, can divide the students into slow, medium and advanced learners.

8

EXTERNAL EXPERTS	SIGNATURE
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 DR. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.

Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala, - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 G. BALASUBRAMANIAN RAJA Professor & Head Dept. of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012.
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
HEAD OF THE DEPARTMENT	
Dr. Immaculate Shyla, Department of Artificial Intelligence and Data Science, Holy Cross College, (Autonomous), Nagercoil.	 HF. D OF THE DEPARTMENT DEPT. OF ARTIFICIAL INTELLIGENCE AND DATA SCIENCE HOLY CROSS COLLEGE (AUTONOMOUS) NAGERCOIL

Examination Wing
Holy Cross College (Autonomous), Nagercoil - 629 004

Examination Wing

Annual Academic Audit Report - 2024

The Examination Wing of Holy Cross College (Autonomous) was audited on 17th December 2024. The observations and suggestions have been put forward.

1. Structure of the Examination Cell

The members of the cell are,

- Principal
- Controller of Examinations
- Office Superintendent
- Bursar
- Data entry operators - 4
- Programmer - 1

2. Document Verification

The following documents, registers and files were verified.

Reports

1. Examination Committee Report
2. Award Committee Report
3. Annual Report
4. Examination Management System (Automation Details)
5. Action Plan
6. Examination Manual

Details of COE office staff

1. Profile
2. Work Plan

Examiner details

1. Profile for examiners - format
2. Question paper setters
3. Examiners list

Examination details

1. Time Table
2. Exam fee details

3. Information on notice board and website

Evaluation

1. Evaluation Procedures - Rules and Regulations (Evaluation Sheet, Foil Card, Mark Sheet Model)
2. Revaluation reforms
3. Name list of staff handling different subjects for online mark entry.
4. Revaluation marks details

Results

1. Registered candidates list, Qualified list, Tabulated mark Register, Rank List
2. Students appeared in the exams / Pass% / Final outgoing students

Others

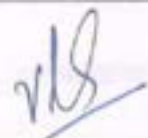
1. Syllabus / Question Banks / Model Question papers/ Semester questions
2. Grievance Redressal / Forms Sample Copy
3. Claim forms
4. Accounts
5. Infrastructure facilities
6. Security features

Observations

The records are well maintained. Good infrastructural facilities with Security features. Outcome based education is followed and Course outcome and program outcome attainment is calculated.

Suggestions

- All proceedings of the examination cell should be presented in a committee. Hence additional committees should be formulated and details recorded. Maintain examination reforms file separately. Minutes of all the proceeding should be maintained.
- Examination pattern can be modified with more sections so that all cognitive levels can be tested.
- Answer scripts can have dummy number.
- Question Setters - files should include Mail sent date, receiving date, Claim Settled date with seal and sign.
- Undertaking for examination Section Staff and for Question paper scrutiny members.
- Examiners feedback - follow up to IQAC
- The pass percentage and course attainment could be presented to the faculty.
- Ensure security in ERP and confidentiality of questions through mail.
- Can have a shredding machine for the CoE office.

External Experts	Signature
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, - St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIAM
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, M.A Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
Controller of Examinations	
Dr. J. Vinoliya Josephine Mary Associate Professor of Zoology & Controller of Examinations, Holy Cross College (Autonomous), Nagercoil -629004	 CONTROLLER OF EXAMINATIONS HOLY CROSS COLLEGE (AUTONOMOUS) NAGERCOIL - 4

Annual Academic and Administrative Audit Report 2024-2025 - Library

Annual Academic and Administrative Audit -Library was conducted on December 17th, 2024 for the academic year 2024-2025.

The total number of books and Journals purchased, amount spent for purchased books, Journals and other expenditure during the period from June 2024 to April 2025 were entered in the Accession Register, Stock Register and they were physically verified and found correct.

Other Comments

- All the files are maintained systematically and correctly.
- Library is very neat and arrangement is very systematic subject wise.
- Orientation programme conducted on "the importance of reading and usage of books" enhanced utilization of books by the students.
- N-List training programme organised helped easy access of e-resources by the users.

Total number of books: 60154

Total number of journals: 38

Number of back volumes: 8350

Library Accession Software: Smart Library Automation with RFID

Number of CD/DVD: 270

Books in Book Bank: 778

Average number of users:

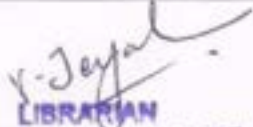
- Staff and Students: 350
- Number of visitors: 15
- No. of Computers: 18

General Observation:

Library is functioning from 8.45 a.m. to 5 p.m. maintaining silence inside the library is strictly executed. Reading atmosphere is very good. Librarian and library staff coordinate with each other, motivate students and help them to increase their reading habits. Rare books collection and antiques collection are the hallmarks of the library.

Suggestions:

- Issue of books to students from book bank should be increased.
- E-gate Section differ from Anti-theft detection. Keep E-gate and Anti-theft detection gate separately.

External Experts	Signature
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA-680 121 THRISUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Dr. G. BALASUBRAMANIAM RAJA Professor & Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627 012
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley, Ph.D Professor Emeritus Dept. of Zoology, Scott Christian College Nagercoil - 629 003
Librarian	
Dr. V. Jeyakala Librarian Holy Cross College (Autonomous) Nagercoil - 629004	 LIBRARIAN HOLY CROSS COLLEGE NAGERCOIL

Administrative Audit Report
Holy Cross College (Autonomous), Nagercoil
2024-2025

An external administrative audit was conducted at the Administrative Office of Holy Cross College (Autonomous), Nagercoil, on 17th December 2024 for the academic year 2024-2025 to assess the quality of administrative processes covering objectives, organisation, office setup and procedures, record maintenance, pendency monitoring, staff training and assessment, staff welfare, stakeholder satisfaction and transparency in administration.

Observations

The Administrative Office is well organised with adequate staff strength to ensure smooth functioning and prompt service delivery to students, staff, and other stakeholders. Sufficient space, furniture, and equipment, including computers, are available for efficient performance. Established systems and procedures facilitate effective dissemination of information and coordination with government authorities and other agencies.

Objectives of the Office

The objectives of the office are clearly defined:

1. To facilitate students and staff in availing necessary services.
2. To support the Principal and Secretary in day-to-day official communications.
3. To assist the Principal and Secretary in decision-making by furnishing statutory guidelines, rules, G.O.s, and regulations.
4. To maintain records systematically for easy retrieval.
5. To disseminate important information to all concerned.

Organisation, Staff, and Procedures

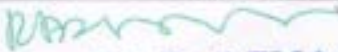
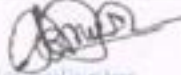
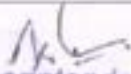
The organisational chart and office setup with seat-specific responsibilities are displayed. Duties are delegated based on the nature of work, ensuring effective coordination and unity of purpose. The administrative staff are adequately trained and competent, with periodic training programmes enhancing communication skills, IT proficiency, internet and website handling, and office management skills. While procedures are followed effectively, formal documentation of office procedures is suggested for standardisation.

Registers, Records and Financial Management

Registers relating to teaching and non-teaching staff (recruitment, attendance, salary, leave, and welfare) and students (admission, attendance, fees, certificates, and scholarships) are maintained as per UGC and State Government norms. Financial propriety is ensured through proper maintenance of cash books, ledgers, and related records, which are regularly checked and audited. The record maintenance process is fully automated. Though a record room is available, a formal file retention and disposal policy is yet to be implemented.

Monitoring, Welfare, and Transparency

The pendency monitoring system requires improvement. Staff training is conducted internally and staff assessment practices may be further strengthened. Staff welfare measures are satisfactory and the administration functions with transparency.

External Experts	Signature
Dr. R. Azhagu Raj Assistant Professor (Senior Scale) & Director of IQAC, St. Xavier's College (Autonomous), Palayamkottai. 627 002	 Dr. R. AZHAGU RAJ Director, IQAC Assistant Professor of Zoology (SS) St. Xavier's College (Autonomous) Palayamkottai - 627 002.
Dr. Binu T V Assistant Professor of Botany & Director of IQAC, St. Joseph's College (Autonomous), Irinjalakuda, Thrissur, Kerala. - 680121	  Co-ordinator Internal Quality Assurance Cell ST. JOSEPH'S COLLEGE IRINJALAKUDA 680 121 THRISSUR DT., KERALA
Prof. G. Balasubramania Raja Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012	 Professor and Head Department of Communication Manonmaniam Sundaranar University Tirunelveli - 627012
Dr. S. Godwin Wesley Emeritus Professor Department of Zoology Scott Christian College (Autonomous) Nagercoil - 629003	 Dr. S. Godwin Wesley Professor, Emeritus Dept. of Zoology Scott Christian Coll. Nagercoil - 629 003
Office Superintendent/ Bursar	
A. Selva Asha (alias) Sr. Asha Office Superintendent/ Bursar Holy Cross College (Autonomous) Nagercoil - 629004	 Superintendent Holy Cross College Autonomous Nagercoil - 629 004.